

Department: In all Villages  
Classification: Non-Competitive  
Grade: \_\_\_\_\_

SPEC DISK 13  
DOCUMENT 23

### *SUPERINTENDENT OF WATER AND STREETS*

*DISTINGUISHING FEATURES OF THE CLASS:* The work involves responsibility for maintenance and operation of the municipal water supply system and the repair of village streets. This position involves responsibility for maintaining a continuous supply of potable water and keeping village street in proper repair. Work is performed under general direction of the Mayor and Village Board and supervision may be exercised over subordinate laborers as necessary. The incumbent does related work as required.

*TYPICAL WORK ACTIVITIES:* (Illustrative only)

Makes frequent inspection of pumping plant, equipment and reservoirs in order to check operations and determine need for repairs;  
Takes water samples for bacteriological and chemical analysis;  
Works on and oversees the repair of water mains, hydrants, meters and service pipes to consumers' premises;  
Investigates complaints regarding the operation of the department;  
Leads in the construction, patching and repairing of streets;  
Works on and supervises snow removal, sweeping, and sanding of streets;  
Grades and oils streets;  
Occasionally purchases inexpensive repair parts and supplies;  
Makes reports on activities of department;  
Maintains maps, blueprints, and other departmental records.

*FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:*

Good knowledge of tools, equipment, and terminology employed in water distribution systems; good knowledge of the principles of hydraulics as related to water distribution systems; good knowledge of street construction and maintenance methods and procedures; ability to read blueprints and carry them into effect; ability to plan and lay out the work of others; accuracy; honesty; courtesy and tact in dealing with the public; physical condition commensurate with the demands of the position.

*MINIMUM QUALIFICATIONS:* Either:

- (a) Three years of experience in the construction and maintenance of water systems and roads or related construction activities including treatment plant; or
- (b) Three months of satisfactory experience in a water purification or treatment plant and completion of a course of instruction in water purification or treatment approved by the Public Health Council as qualifying for this grade and graduation from high school; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

*NOTE: For the Village of Bloomingdale, three years of experience in the maintenance and repair of streets. No experience in water systems required.*

*SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:*

Eligibility for Grade 3 Public Water Treatment and Purification Plant Operator Certificate issued by the State of New York.