

Department: Mental Health
Classification: Competitive
Grade: __16__

SPEC DISK B4
DOCUMENT 61

SUPERVISING COMMUNITY MENTAL HEALTH THERAPIST
Psychiatric Out-Patient Clinic

DISTINGUISHING FEATURES OF THE CLASS: Under the general direction of the Assistant Director of Mental Health Services, the work involves professional responsibility for administering and supervising the provision of direct clinical services to children or adult clients in the clinic and includes wide responsibility for independent action and programming. The supervision of a staff of Social Workers may be a requirement of this position. The incumbent does related work as required.

Note: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises staff in the provision of clinical services to adults and children;
Assumes the responsibility for organizing and leading clinical staff meetings;
Participates in the interpretation of policies, methods and procedures to agencies responsible for carrying out recommendations of the clinic in the community;
Consults with organized community groups;
Participates in the provision of emergency on-call services;
Functions as a professional resource to staff participating in the provision of emergency services;
Carries a limited case load of clients.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive and detailed knowledge of the principles, methods, procedures and practices of clinical services, of the functioning of a mental health out-patient clinic and the scope of services rendered. Has the ability to work effectively with others; ability to organize direct and coordinate clinical services in an out-patient mental health clinic; ability to provide professional leadership of a high order; ability to analyze and evaluate clinical reports; able to exercise good judgment in crisis situations; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Social Work and three (3) years post-graduate experience in treating the mentally ill;

or

Graduation from a regionally accredited or New York State registered college or university from a program approved by the State Department of Education with a Bachelor's Degree in Nursing and four (4) years of post-license experience in treating the mentally ill.

SPECIAL REQUIREMENTS FOR CLINIC PROGRAMS SERVING CHILDREN:

When this position is filled to supervise children services, one (1) year of required experience must have been in an approved mental health child guidance setting.

Amended: 9/24/92