

Department: In all Civil Divisions  
Classification: Non-Competitive (Seasonal)  
Grade: \_\_\_\_\_

SPEC DISK D1  
DOCUMENT 32

SWIMMING AREA DIRECTOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for planning, organizing and supervising the safe, efficient and economic operation of a swimming area. Work is performed under the general direction of the responsible Board, Commission or Recreation Director with wide leeway allowed for exercise of independent judgment in carrying out details of the work. Supervision is exercised over the work of all subordinate staff. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises and helps with the operation and maintenance of bath houses, toilets, picnic grounds, pool or beach, and all swimming area equipment;  
Keeps records of; attendance at area, inventory, bathing suit rentals, cost of operations, money take in;  
Prepares payroll for staff;  
Prepares various reports on the operation of the facility.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern methods, materials and tools for operation of a swimming area; good knowledge of first aid, lifesaving, and rescue work; ability to plan and direct the work of others; initiative; sound judgment; physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of a high school equivalency diploma and two seasons of lifeguard experience, one of which must have been in supervisory capacity; or
- (b) An equivalent combination of training and experience.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

At least 18 years of age.

Possession of a current American Red Cross basic life support for the professional rescuer CPR, or equivalent combination; and possession of a current lifeguard training certificate from a certifying agency (such as the American Red Cross, Boy Scouts, YMCA) acceptable to the State Health Commissioner.

REVISED 5/24/99