

Department: Solid Waste
Classification: Labor
Grade: __ 3 __

SPEC DISK H4
DOCUMENT 17

TRANSFER STATION ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for operating a refuse compactor at a transfer station site. This is routine repetitive work. The work is performed under the general supervision of a Transfer Station Supervisor. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates compactor by manipulating control panel of buttons, switches and/or levers;
Telephones county or contracted hauler when compactor needs emptying;
Telephones dispatcher at fire department if there is a fire;
Directs public and private refuse trucks and vehicles to designated dumping areas at the transfer station site;
Checks to determine that refuse haulers have required permits;
Keeps the transfer station neat by policing the area, picking up blowing papers and removing trash which may fall off trucks;
May assist in servicing and cleaning transfer station equipment;
May keep simple records and make reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Ability to understand and follow simple oral and written directions; ability to be courteous and secure the cooperation of the general public and others; ability and willingness to perform simple manual tasks without direct supervision; willingness to work out of doors occasionally under adverse weather conditions; mechanical aptitude; alertness; dependability; sobriety; honesty; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required.