

Department: Towns & Villages  
Classification: Non-Competitive  
Grade: \_\_\_\_\_

SPEC DISK A7  
DOCUMENT 20

## WASTEWATER SUPERINTENDENT

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the construction, operation and maintenance of the wastewater system. This is an important supervisory position involving responsibility for planning and directing the activities of the wastewater department. General supervision is exercised over subordinates. The incumbent does related work as required.

### TYPICAL WORK ACTIVITIES: (Illustrative only)

Makes frequent inspection of pumps, motors, air compressors, and related machinery and equipment in order to check operation and determine need for repairs;  
Takes samples of wastewater for testing;  
Supervises and participates in the repair of machinery and equipment;  
Investigates complaints regarding the operation of the department;  
Occasionally purchases inexpensive repair parts and supplies;  
Keeps a log of plant operations and related records;  
Supervises and participates in the extension and repair of wastewater lines;  
Makes periodic reports on all activities of the department.

### FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the elementary principles of hydraulics as related to wastewater systems; good knowledge of the tools, equipment and terminology employed in wastewater systems; ability to make simple computations; ability to read blueprints; ability to understand and carry out oral and written directions; dependability; resourcefulness; mechanical aptitude, physical condition commensurate with the demands of the position.

### MINIMUM QUALIFICATIONS: Either:

- (a) Two years of experience in the operation and maintenance of a wastewater system and meet the minimum qualifications to be eligible for the applicable wastewater operator's \*license; or
- (b) Four years of experience in the plumbing field, graduation from high school, and meet the minimum qualifications to be eligible for the applicable wastewater water operator's \*license; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

### \* SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:

Eligibility for application wastewater treatment operator's certificate issued by the State of New York.

*NOTE: \*License is not required if a licensed operator is providing this service.*