

Department: Town of St. Armand  
Classification: Non-Competitive \*Pending SCS  
Grade: \_\_\_\_\_

SPEC DISK GC  
DOCUMENT 33

### WATER METER READER

*DISTINGUISHING FEATURES OF THE CLASS:* The work involves responsibility for reading water meters and recording meter readings. The work is performed under general supervision in accordance with a prescribed routine and existing standard practices. The incumbent does related work as required.

*TYPICAL WORK ACTIVITIES:* (Illustrative only)

Reads water meters at the residence source;  
Records readings in accordance with policies and procedures;  
Reports any meter malfunctions or problems to supervisor.

*FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:*

Ability to read simple meters and measuring devices; ability to follow oral and written directions; ability to make simple arithmetic calculations; courtesy and tact; mechanical aptitude; dependability; good eyesight; physical condition commensurate with the demands of the position.

*MINIMUM QUALIFICATIONS:*

Graduation from high school or possession of a high school equivalency diploma.

*SPECIAL REQUIREMENT FOR THE ACCEPTANCE OF APPLICATION:*

Possession of an appropriate level New York State driver's license at the time of appointment.

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