



# Essex County Board of Supervisors

P.O. Box 217, 7551 Court Street  
Elizabethtown, NY 12932

Telephone: (518) 873-3350

Fax: (518) 873-3356

## AGENDA

**Department of Public Works**  
**(Highway, Solid Waste, Buildings & Grounds)**  
**Monday, July 15, 2024**

Shaun Gilliland,  
Chairman  
Chairman@essexcountyny.gov

James Monty,  
Vice-Chairman

Judith A. Garrison,  
Clerk of the Board  
Judith.Garrison@essexcountyny.gov

Clayton Barber  
Chesterfield

Charles Harrington  
Crown Point

Cathleen Reusser  
Elizabethtown

Kenneth Hughes  
Essex

Matthew Stanley  
Jay

Joe Pete Wilson  
Keene

James W. Monty  
Lewis

Stephen McNally  
Minerva

Matthew Brassard  
Moriah

Robin DeLoria  
Newcomb

Derek Doty  
North Elba

Chris Clark  
North Hudson

Meg Wood  
Schroon

Davina Thurston  
St. Armand

Mark Wright  
Ticonderoga

Michael K. Tyler  
Westport

Shaun Gilliland  
Willsboro

Favor Smith  
Wilmington

**Robin DeLoria, Chairman**  
**Clayton Barber, Vice-Chairman**

**9:30 A.M. CALL TO ORDER**

**MEMBERS:**

**NEWCOMB**  
**Rob DeLoria**

**CHESTERFIELD**  
**Clayton Barber**

**ST. ARMAND**  
**Davina Thurston**

**CROWN POINT**  
**Charles Harrington**

**SCHROON**  
**Margaret Wood**

**TICONDEROGA**  
**Mark Wright**

**JAY**  
**Matt Stanley**

**MORIAH**  
**Matt Brassard**

**NORTH HUDSON**  
**Chris Clark**

**DPW SUPERINTENDENT - Jim Dougan**

**Highway Division:**

- Tree and brush removal projects.
- General Maintenance activities.

**Buildings & Grounds Division:**

- Monthly Report.
- Janitors:**
  - Monthly Report.

**Public Safety Building:**

- Monthly maintenance report
- Engineering:**
  - Construction / Bidding report
  - Design/ Permitting

**Fish Hatchery:**

- Update

**Miscellaneous:**

- Fairgrounds
- Water & Sewer Projects
- Personnel
- Equipment / Solid Waste

**SOIL AND WATER / FORESTRY - Alice Halloran**  
• July Report

**TRANSPORTATION - Doreen Abrahamsen**  
• June Report

- Resolution authorizing the County Chairman or County Manager to execute a Mass Transportation Capital Project Agreement, Comptroller's Contract for the period 1/1/2023-3/31/2029, with NYSDOT in the amount of \$17,008,965.00, Federal and State 5311 funds.
- Resolution authorizing the County Chairman or County Manager to execute a Federal Transit Operating Assistance Agreement, Comptroller's Contract for the period 1/1/2023-3/31/2029 with NYSDOT in the amount of \$3,631,275.00, Federal and State 5311 funds.

# Essex County Soil and Water Conservation District

PO Box 407, 3 Sisco Street  
Westport, NY 12993  
Phone: 518-962-8225  
[www.essexcountyswcd.org](http://www.essexcountyswcd.org)



Alice Halloran, District Manager  
July 2024 Report  
DPW Committee

**Agricultural Environmental Management (AEM):** Post pounder rentals. Farm visits, communication, planning, and assistance to farms with cover crops, soil sampling and other practices. Continued coordination with TNC and USFWS to complete a culvert replacement project on a farm. Claim for payment submitted. Farm talk held June 18, continued scheduling for more events. Ben Wever Farm in top 3 for the 2024 AEM-Leopold Conservation Award.

**AgNPS:** Bid out for heavy use area protection project on a farm in Essex. Communication with engineer on Round 26 and Round 28 projects. Communication and meetings with farms on progress.

**Climate Resilient Farming:** Round 7 continued site visits to project under construction. Round 8 application submitted for hundreds of acres of cover crops over 3 years in Crown Point and Ticonderoga.

**Education/Outreach:** 4-Hour Erosion and Sediment Control course held June 21. Preparing for septic workshops and rain barrel workshop. Interns have scheduled education dates with Youth Programs at Boquet Valley, Moriah, Willsboro, and Minerva and are preparing educational programming. Setting up GOL 1 & 2 classes for the fall.

**Landowner Assistance:** Continued buffer maintenance on 2022 and 2023 plantings. Upcoming tire drives – July 24 in Westport, August 21 in Crown Point. Site visits for streambank assessments and drainage concerns.

**Municipal Assistance:** Visits to St. Armand, Jay, Minerva, and Essex on roadside projects. Communicated with highway departments on projects and hydroseeding needs. Some roadside assessments completed and we still need a few more projects that mitigate roadside erosion throughout the county. Grant administration work on green infrastructure and Moriah roadside grants. Visit with engineer and Town on Minerva Lake Road study.

**District:** Third intern on board, safety training for staff, hired new technician to start in July, working on maternal/parental leave policy. Attended: CWICNY meeting, CDEA meeting, Upper Hudson meeting, CCE Ag Advisory meeting, State Program Advisory Board meeting, BRASS meeting, CCE Open House in Willsboro, soil health training.



## *Essex County Transportation*

Doreen Abrahamsen, Coordinator  
transportation@essexcountyny.gov

# ESSEX COUNTY TRANSPORTATION

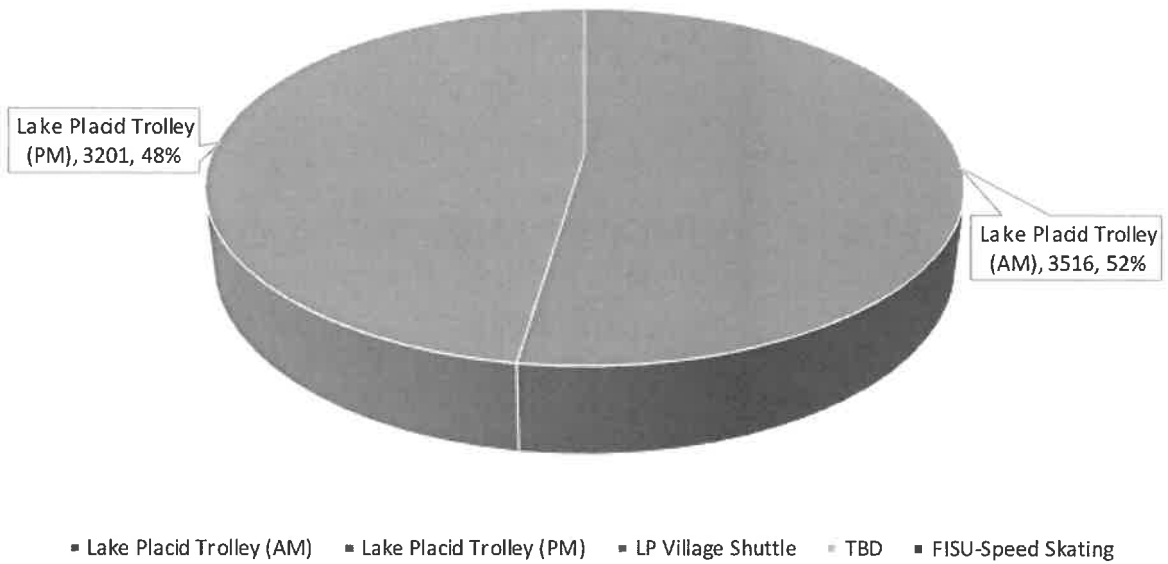
June 2024

## **Personnel**

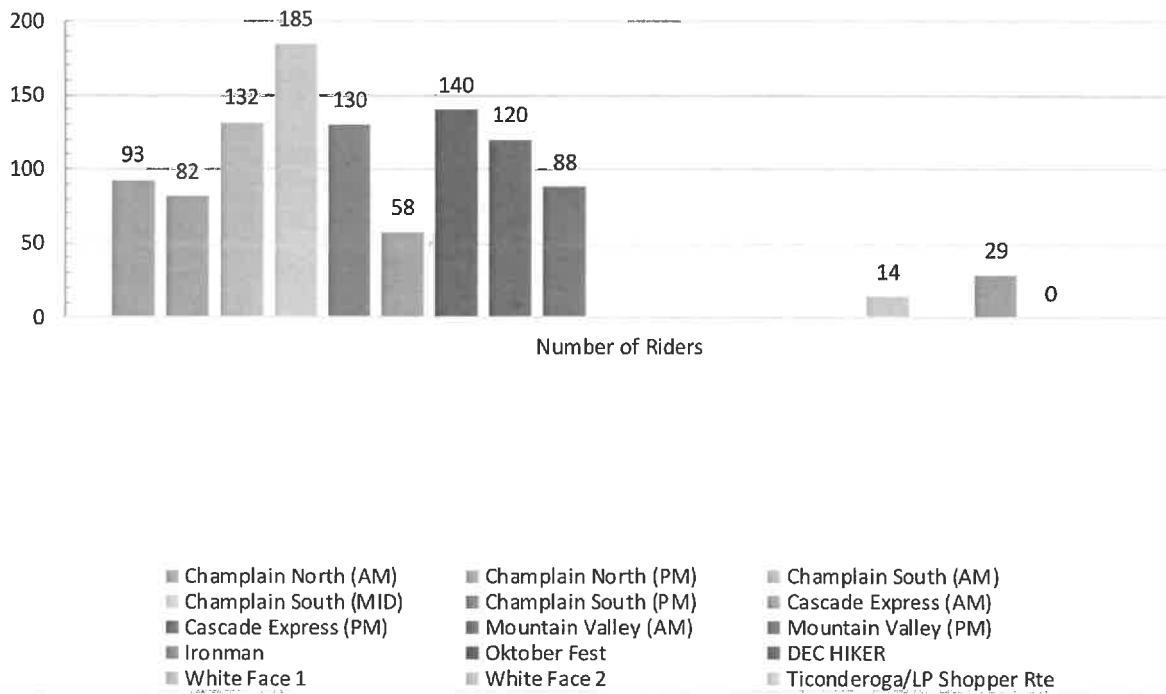
- Current employees
  - FT Coordinator
  - FT Supervising Bus Driver
  - FT Senior Account Clerk
  - FT CEM
  - FT CEM Trainee
  - 3 FT Bus Drivers
  - 12 PT Bus Drivers
  - 3 MVO's (Motor Vehicle Operator)
  
- Vacant positions
  - FT Head Bus Driver
  - 2 FT Bus Drivers
  - 4 PT Bus Drivers

# Ridership

## June 2024 Total Riders (LP Trolley)



## June 2024 Total Essex County Riders





# Essex County Committee Form Miscellaneous Resolution Request

Department: Transportation

Committee: DPW

Date: 7/10/24

Submitted By: Doreen Abrahamsen

**Nature of and Reason for Request:**

To authorize the County Chairman or County Manager to execute the Mass Transportation Capital Project Agreement, Comptroller's Contract No. C006016 for the period 1/1/2023-3/31/2029, with NYSDOT in the amount of \$17,008,965.00, Federal and State 5311 funds.

*ATTACH TEXT OF ANY SPECIAL PROVISIONS TO BE INCLUDED IN FINAL RESOLUTION.  
If you such wording is in a computer file, it can be attached to the  
Email when you click the Red Submit Button below.*

**Budget Impact:**

**A. Will Resolution impact current budget and/or future budgets:**  Yes  No

Explain: Capital Project Funding

**B. Is appropriation from contingent account required?**  Yes  No

If "Yes" amount: \_\_\_\_\_ Transferred to What Account #: \_\_\_\_\_

**C. If a Budget transfer is required, please complete the following:**

From Account #: \_\_\_\_\_ which has a current balance of: \_\_\_\_\_

To Account #: \_\_\_\_\_ which has a current balance of: \_\_\_\_\_

Transfer amount: \_\_\_\_\_

**D. Were funds originally budgeted for this item or purpose?**  Yes  No

If "Yes" amount: \_\_\_\_\_ Account #: \_\_\_\_\_

**E. Funds or Costs to be paid from:** Account #: \_\_\_\_\_

Current Account Balance: \_\_\_\_\_ Balance after Expenditure: \_\_\_\_\_

**F. Is there any State and/or Federal reimbursement?**  Yes  No

If "Yes" amount: \_\_\_\_\_ Program: \_\_\_\_\_

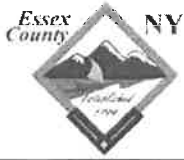
CERTIFICATION BY SIGNATURE THAT THE INFORMATION ABOVE IS ACCURATE AND COMPLETE.

Name: \_\_\_\_\_

Signature: (Double Click to Add Electronic Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Essex County Committee Form Miscellaneous Resolution Request

Department: Transportation

Committee: DPW

Date: 7/10/24

Submitted By: Doreen Abrahamsen

**Nature of and Reason for Request:**

To authorize the County Chairman or County Manager to execute the Federal Transit Operating Assistance Agreement, Comptroller's Contract No. C005978 for the period 1/1/2023-3/31/2029, with NYSDOT in the amount of \$3,631,275.00, Federal and State 5311 funds.

*ATTACH TEXT OF ANY SPECIAL PROVISIONS TO BE INCLUDED IN FINAL RESOLUTION.  
If you such wording is in a computer file, it can be attached to the  
Email when you click the Red Submit Button below.*

**Budget Impact:**

A. Will Resolution impact current budget and/or future budgets:  Yes  No

Explain: Operating Funding-Dependent on yearly budgeting/expenses

B. Is appropriation from contingent account required?  Yes  No

If "Yes" amount: \_\_\_\_\_ Transferred to What Account #: \_\_\_\_\_

C. If a Budget transfer is required, please complete the following:

From Account #: \_\_\_\_\_ which has a current balance of: \_\_\_\_\_

To Account #: \_\_\_\_\_ which has a current balance of: \_\_\_\_\_

Transfer amount: \_\_\_\_\_

D. Were funds originally budgeted for this item or purpose?  Yes  No

If "Yes" amount: \_\_\_\_\_ Account #: \_\_\_\_\_

E. Funds or Costs to be paid from: Account #: \_\_\_\_\_

Current Account Balance: \_\_\_\_\_ Balance after Expenditure: \_\_\_\_\_

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If "Yes" amount: \_\_\_\_\_ Program: \_\_\_\_\_

CERTIFICATION BY SIGNATURE THAT THE INFORMATION ABOVE IS ACCURATE AND COMPLETE.

Name: \_\_\_\_\_

Signature: (Double Click to Add Electronic Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_