

**RESOLUTION ACCEPTING, ADOPTING AND PLACING ON FILE  
POLICIES, PLANS, PROCEDURES AND ANNUAL REPORTS**

The following resolution was offered by Supervisor Merrihew, who moved its adoption.

Upon the recommendation of the various Committees, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby accepts, adopts and/or places on file the following:

**From the Human Services Committee:**

1. Accepting and placing on file the 2018 Stop DWI Plan, as approved by the DWI Advisory Board and approving the expenditures in the Budget Plan.

This resolution was duly seconded by Supervisor Morrow, and adopted.

**RESOLUTION APPOINTMENTS TO  
BOARDS, COMMITTEES AND/OR COUNCILS**

The following resolution was offered by Supervisor Tyler, who moved its adoption.

Upon the recommendation of the various Committees, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED** that the Essex County Board of Supervisors hereby authorizes the following appointments:

**From the Human Services Committee:**

1. Linda Beers, Schroon Lake, as a member of the Community Services Board for a three year term effective November 1, 2017 to December 31, 2020.
2. Sue Ann Caron, Jay, as a member of the Community Services Board for a three year term effective November 1, 2017 to December 31, 2020.

This resolution was duly seconded by Supervisor Harrington, and adopted.

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR  
VARIOUS DEPARTMENTS**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the various Committees, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby amends the 2017 Essex County Budget as follows:

**From Human Services Committee:**

1. From the Health Department, to increase revenues and appropriations in the amount of \$2,500.00, Adirondack Rural Health Network grant, as follows:

**REVENUES**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
4197 42705ARH	ARH	\$2,500.00

**APPROPRIATIONS**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
41974 54ARH	ARH	\$2,500.00

**From Economic Development Committee:**

1. From the County Manager, to increase revenues and appropriations in the amount of \$1,000.00, from Contingency Account, for the Employee Assistance Program, as follows:

**Contingency**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
19904 5487	Contingency	\$1,000.00

**APPROPRIATIONS**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
46114 5411	Building Rent	\$ 200.00
46114 5410	Office Supplies	<u>800.00</u>

\$1,000.00

<b>BUDGET IMPACT STATEMENT:</b>	
<i>Contingent Account Balance as of 10/2/2017:</i>	\$119,337.60
<i>Reduction Impact of this resolution:</i>	\$ 1,000.00
<i>FY2017 Contingent Account Balance:</i>	\$118,337.60

**BE IT FURTHER RESOLVED**, it is hereby authorized that a contract with Adirondack Community Action Programs (ACAP) for rental of office space for the EAP Program is hereby authorized; and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute the same.

This resolution was seconded by Supervisor Tyler, and adopted, upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING THE HEALTH DEPARTMENT TO  
PURCHASE A 2017 MID-SIZE VEHICLE, FROM BUDGETED  
FUNDS**

The following resolution was offered by Supervisor Marnell, who moved its adoption.

Upon the recommendation of the Human Services Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Health Department to purchase a 2017 mid-size vehicle, from Van Bortel Ford, in an amount not to exceed \$20,523.07, from budgeted funds Account No. 41892 5230; and

**BE IT FURTHER RESOLVED**, that an interdepartmental budget transfer is hereby authorized for the vehicle purchase as follows:

**REVENUES**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
41891 5120	Overtime Wages	\$20,000.00

**APPROPRIATIONS**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
41892 5230	Auto Equipment	\$20,000.00

This resolution was duly seconded by Supervisor Miga, and adopted, upon a roll-call vote, as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION IN SUPPORT OF THE CREATION OF A  
TOBACCO 21 TASK FORCE SUB-COMMITTEE**

The following resolution was offered by Supervisor Harrington, who moved its adoption.

Upon the recommendation and approval of the Human Services Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby supports the creation and formation of a Tobacco 21 Task Force Sub-Committee to promote strategies to raise the minimum legal sale age of tobacco products to 21 years of age; and

**BE IT FURTHER RESOLVED**, the Sub-Committee will be comprised of a Board of Supervisor member(s), individuals and organizations committed to improving the health of Essex County communities.

This resolution was seconded by Supervisor Miga, and duly adopted.

**RESOLUTION ADOPTING AND APPROVING THE QUALITY  
IMPROVEMENT REVIEWS AND POLICIES AND  
PROCEDURES BY THE PUBLIC HEALTH ADVISORY  
COUNCIL**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Human Services Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, listed below are the policies and procedures which were submitted and approved by the Professional Advisory/Public Health Advisory Committee on September 3, 2017:

**CERTIFIED HOME HEALTH AGENCY (CHHA)**

- **Medical Director Records/Reports of Certified Home Health Unit (CHHA), Chart Audits and Peer Review for 2<sup>nd</sup> Quarter 2017 - No Specific Action Required.**

**Policy and Procedure Review**

NC & A	Provision of Services for Patients/Clients with a Communication Barrier Procedure
NC & A	Departure from Employment Procedure
NC & A	Denial of Claims Procedure
NC & A	Duplicate Billing
NC & A	Write-off Bad Debts Procedure
NC & A	Yearly Required In-Service Policy
NC & A	Adjusted Fee Scale Policy and Procedure
NC & A	Contracts Policy
NC & A	Breach Notification Policy and Procedure
NC & A	Personnel Record Policy and Procedure
NC & A	Personnel Policy
R & CHHA	Face-to-Face Encounter Policy and Procedure
NC & CHHA	Skilled Nursing Competency Assessment Policy and Procedure
NC & CHHA	Credit Balance Report Procedure
NC & CHHA	Palliative Care Policy and Procedure
NC & CHHA	Flu and Pneumonia Immunizations to Home Care Patient Policy and Procedures
NC & CHHA	Billing Procedure
NC & CHHA	Clinical Records Policy and Procedure
NC & CHHA	Home Health Change of Care Notice Policy and Procedure Policy

NC & CHHA Major Change in Condition Policy and Procedure  
 NC & CHHA Patient Assessment and Plan of Care Policy and Procedure  
 NC & CHHA QA/QAPI Program Policy and Procedure  
 NC & CHHA CHHA Emergency Preparedness & Response Policy and Procedure  
 NC & CHHA Transfer Agreement Policy  
 NC & CHHA Use of Signature Page Policy

[R = Revised, N = New, D = Deleted, NC = No Change, A = Agency Wide, CHHA = Certified Home Health Agency]

## PREVENTIVE SERVICES

- ◆ Medical Director Review of D & TC (Preventive Services) records/reports for 2<sup>ND</sup> Quarter 2017 - No specific action required.
  - ◆ Quality Assurance Review - PAC/PHAC - D & TC (Preventive Services) for 2<sup>nd</sup> Quarter 2017 done September 5, 2017
1. AW-NC Identifying Medical Records Policy and Procedures
  2. AW-NC Security, Storage and Destruction of Medical Records Policy and Procedures
  3. R Quality Improvement Policy and Procedure
  4. R Quality Improvement Plan
  5. AW-NC Agency Wide Fire Drill and Evacuation Policy and Procedure
  6. NC Billing and Collection Policy and Procedure
  7. AW - NC Departure from Employment Policy and Procedure
  8. NC Public Health Services Policy and Procedure
  9. AW-NC Client Complaint Policy and Procedure
  10. R Hepatitis C Policy and Procedure
  11. NC Oraquick Hepatitis C Rapid Antibody Test Procedure
  12. NC Oraquick Hepatitis C Rapid Antibody Control Procedure
  13. NC HIV/STD Program Policy and Procedure
  14. NC Court Ordered HIV Testing Procedure
  15. NC HIV Dried Blood Spot Specimen Collection and Mailing Procedure
  16. NC Oraquick HIV ½ Rapid Antibody Control Procedure
  17. NC Oraquick HIV ½ Rapid Antibody Test Procedure
  18. NC Multi-Drug Resistant Organisms Infection Control Policy and Procedure
  19. R Hand Hygiene Policy and Procedure
  20. N Strategic Plan 2016-2019
  21. AW - NC Abbreviations
  22. N Foodborne Disease Outbreak Response
  23. R Maternal, Infant and Reproduction Health Policy and Procedure
  24. AW - NC Disposition of Needles and Sharps Policy and Procedure
  25. AW - NC N95 Respiratory Mask Policy and Procedure



[R=Revised; N=New; NC=No Change; AW = Agency Wide; RW = Rewrite]

◆ **Public Health Advisory Committee Report**

No accidents, incidents or complaints in Preventive Services during 2<sup>nd</sup> Quarter 2017.

***BE IT RESOLVED***, that the Essex County Board of Supervisors hereby accepts, adopts, approves, or places on file the following herein above referenced Public Health Medical Director Policy/Procedure Review by the PHAC.

This resolution was seconded by Supervisor Tyler, and duly adopted.

**RESOLUTION AUTHORIZING MORPHO TRUST  
FINGERPRINTING IMAGING SERVICES TO BE RELOCATED  
AND CONDUCTED AT THE CIVIL SERVICE OFFICE IN THE  
PUBLIC SAFETY BUILDING**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Public Safety Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

***BE IT RESOLVED***, that the Essex County Board of Supervisors hereby authorizes Morpho Trust Fingerprinting Imaging Services to be relocated from the Essex County Personnel Office to the Civil Office at the Public Safety Building.

This resolution was seconded by Supervisor Depo, and duly adopted.

**Resolution No. 306  
CR 43 Shore Airport Road, Ticonderoga  
P.I.N. 1760.50**

**November 6, 2017  
Regular Board Meeting**

**RESOLUTION AUTHORIZING THE PURCHASING AGENT  
TO AWARD CONTRACT TO GREENMAN PEDERSON INC.  
FOR ENGINEERING DESIGN SERVICES PHASE II, ON THE  
SHORE AIRPORT ROAD PROJECT, IN AN AMOUNT NOT  
TO EXCEED \$403,800.00, FROM BUDGETED FUNDS; AND  
FURTHER AUTHORIZING THE CHAIRMAN OR COUNTY  
MANAGER TO EXECUTE THE SAME**

The following resolution was offered by Supervisor Morrow, who moved its adoption.

Upon the recommendation of the DPW Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to award a contract to Greenman Pederson Inc., for engineering design services Phase II, including preliminary and final design and right-of-way acquisition and construction inspection for Phases I and II, on the Shore Airport Road Project in the Town of Ticonderoga, in an amount not to exceed \$403,800.00, from budgeted funds (Account #H56294 5445); and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute the same.

This Resolution was duly seconded by Supervisor Giordano, and adopted upon a roll-call vote, as follows:

**AYES: 2820 votes  
NOES: 0 votes  
ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT TO DENTE ENGINEERING CONTRACT DPW-18-0005, IN AN AMOUNT NOT TO EXCEED \$8,862.50, FOR SUPPLEMENTAL SUBSURFACE INVESTIGATION AND PREPARATION OF A GEOTECHNICAL REPORT FOR THE DESIGN OF THE LOBDELL LANE BRIDGE OVER THE BOQUET RIVER IN THE TOWN OF ELIZABETHTOWN, WITH FUNDS TO COME FROM FEMA; AND AUTHORIZING THE COUNTY CHAIRMAN OR COUNTY MANAGER TO EXECUTE THE SAME**

The following resolution was offered by Supervisor Merrihew, who moved its adoption.

Upon the recommendation of the DPW Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes a contract amendment to Dente Engineering Contract No. DPW-18-0005, in an amount not to exceed \$8,862.50, for supplemental subsurface investigation and preparation of a geotechnical report for the design of the Lobdell Lane Bridge over the Boquet River in the Town of Elizabethtown, with funds to come from FEMA funds; and

**BE IT FURTHER RESOLVED**, that the County Chairman or County Manager are hereby authorized to execute such contract amendments.

This resolution was seconded by Supervisor Morrow, and duly adopted upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO  
AWARD BIDS AND ISSUE CONTRACTS OR PURCHASE  
ORDERS IN THE DEPARTMENT OF PUBLIC WORKS,  
AUTHORIZING A BUDGET AMENDMENT AND TRANSFER, AND  
FURTHER AUTHORIZING THE CHAIRMAN OR COUNTY  
MANAGER TO EXECUTE THE SAME**

The following resolution was offered by Supervisor Gardner, who moved its adoption.

Upon the recommendation of the Department of Public Works Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to award bids and issue contracts or purchase orders for the following:

1. Plug-In Stations Online, in the amount of \$14,064.00, for (2) chargepoint CT4021GW electric car charging stations, from grant funds.
2. Green Mountain Electric, in the amount of \$1,227.31, for miscellaneous electrical materials to install electric car charging stations, from grant funds.
3. CKEPUSA, in the amount of \$237,341.00, to purchase kitchen equipment for the Nutrition Building, from Fund Balance; and

**BE IT FURTHER RESOLVED**, that a Budget Amendment is hereby authorized, in the amount of \$237,341.00, as follows:

1. Transfer funds to Project #15-6 Nutrition Building from fund balance for kitchen equipment, to increase revenues and appropriations in the amount of \$237,341.00, as follows:

**REVENUES**

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
A 3520	Appropriated Fund Balance	\$237,341.00

**APPROPRIATIONS**

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
99004 59905	Transfer to Capital Project #15-6	\$237,341.00

2. To appropriate the budget for kitchen equipment for Project #15-6 Nutrition Building from Fund Balance, as follows:

**REVENUES**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
H6772 45031	Project #15-6 Nutrition Bldg	\$237,341.00

**APPROPRIATIONS**

<b><u>Account Number</u></b>	<b><u>Account Name</u></b>	<b><u>Amount</u></b>
H67722 5260	Project #15-6 Nutrition Bldg	\$237,341.00; and

***BE IT FURTHER RESOLVED***, that the Chairman or County Manager are hereby authorized to execute contracts or purchase orders for the above referenced.

This resolution was duly seconded by Supervisor Harrington, and adopted, upon a roll-call vote as follows:

**AYES: 2714 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**  
**ABSTAIN: 106 votes (Tyler)**

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO  
GO OUT TO BID FOR THE OREGON PLAINS ROAD  
BRIDGE REHABILITATION PROJECT IN THE  
TOWN OF ST. ARMAND**

The following resolution was offered by Supervisor Whitson, who moved its adoption.

Upon the recommendation of the DPW Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to go out to bid for the Oregon Plains Road Bridge Rehabilitation Project in the Town of St. Armand.

This resolution was seconded by Supervisor Miga, and duly adopted, upon a roll-call vote as follows:

**AYES:           2820 votes**  
**NOES:            0 votes**  
**ABSENT:        101 votes (Preston)**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
MASTER AGREEMENT BETWEEN PUBLIC EMPLOYER RISK  
MANAGEMENT ASSOCIATION, INC. (PERMA) AND ESSEX  
COUNTY TO EXTEND THE TERM FOR ONE YEAR  
EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31,  
2018, AND AUTHORIZING THE COUNTY CHAIRMAN OR  
COUNTY MANAGER TO EXECUTE SUCH AMENDMENT  
AGREEMENT**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Personnel Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes an amendment to the Master Agreement between PERMA and Essex County bearing Contract No. MISC-18-0024, to extend the term of the agreement for one year effective January 1, 2018 through December 31, 2018; and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute the same.

This resolution was seconded by Supervisor Miga, and duly adopted, upon a roll-call vote as follows:

**AYES:           2820 votes**  
**NOES:            0 votes**  
**ABSENT:        101 votes (Preston)**



**RESOLUTION AUTHORIZING CONTRACT AMENDMENTS TO  
CONTRACT NO. MISC-11-0014D AND MISC-10-0103D  
BETWEEN SIGNAL RISK MANAGEMENT AND ESSEX  
COUNTY RELATIVE TO THE ADMINISTRATION AND  
BROKERAGE COVERAGE OF THE FIRE AND AMBULANCE  
POLICY AND GROUP PLAN; A THREE YEAR EXTENSION  
EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31,  
2020; FURTHER AUTHORIZING PAYMENT TO SIGNAL RISK  
IN THE AMOUNT OF \$15,338.00; AND AUTHORIZING THE  
COUNTY CHAIRMAN OR COUNTY MANAGER TO EXECUTE  
SUCH CONTRACT AMENDMENTS**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Personnel Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes amendments to Contract No. MISC-11-0014D and MISC-10-0103D between Signal Risk Management and Essex County relative to the administration and brokerage coverage of the fire and ambulance policy and group plan, as follows:

Contract No.: MISC-10-0103D, for the fire plan - to extend the term of the contract for 3 years effective January 1, 2018 through December 31, 2020.

Contract No.: MISC-11-0014D, for the brokerage contract for the towns/county plan - extend contract for one year effective January 1, 2018 through December 31, 2018; and

**BE IT FURTHER RESOLVED**, that the Essex County Board of Supervisors hereby authorizes a payment to Signal Risk Management in the amount of \$15,338.00, for administration services for the 2018 Plan Year; and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute any and all amendments for the same.

This resolution was seconded by Supervisor Miga, and duly adopted, upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF TERRI MORSE TO THE POSITION OF DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES FOR ESSEX COUNTY, AT AN ANNUAL SALARY OF \$85,000.00, EFFECTIVE UPON THE APPROVAL OF THE NEW YORK STATE INTEROFFICE COORDINATING COUNCIL (IOCC)**

The following resolution was offered by Supervisor Harrington, who moved its adoption.

Upon the recommendation of the Personnel Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the appointment of Terri Morse as Director of Community Mental Health Services for Essex County, at an annual salary of \$85,000.00, effective upon the approval of the New York State Interoffice Coordinating Council (IOCC).

This resolution was seconded by Supervisor Marnell, and duly adopted, upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING THE SOLE SOURCE  
PURCHASE OF AVL MOBILE DATA SYSTEM TRACKING  
EQUIPMENT IN THE SHERIFF'S DEPARTMENT, IN THE  
AMOUNT OF \$7,161.45, FROM BUDGETED FUNDS**

The following resolution was offered by Supervisor Miga, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the purchase of AVL Mobile Data System Tracking Equipment, from a sole source provider, for the Sheriff's Department, in the amount of \$7,161.45, from budgeted funds; and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute any purchase documents for the same.

This resolution was seconded by Supervisor Morrow, and duly adopted, upon a roll-call vote as follows:

**AYES:           2820 votes**  
**NOES:            0 votes**  
**ABSENT:        101 votes (Preston)**

**RESOLUTION AUTHORIZING A FOUR (4) ACRE WOOD LOT  
PARCEL IN THE TOWN OF WILLSBORO, BEARING TAX MAP  
NO. 30.4-1-11.016, TO BE INCLUDED IN THE NEXT TAX SALE  
AUCTION WITH A MINIMUM BID OF \$4,200.00**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes to include a 4 acre wood lot in the Town of Willsboro, bearing Tax Map No. 30.4-1-11.016, be included for sale at the next tax sale auction with a minimum bid of \$4,200.00.

This resolution was seconded by Supervisor Merrihew, and duly adopted, upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION AUTHORIZING THE COUNTY CHAIRMAN OR  
COUNTY MANAGER TO ENTER INTO A LICENSE  
AGREEMENT WITH WARD LUMBER COMPANY, INC.  
RELATIVE TO THE PLACEMENT OF A HEADER ON  
PROPERTY OWNED BY ESSEX COUNTY LOCATED  
ADJACENT TO LINCOLN HILL ROAD IN THE TOWN OF JAY**

The following resolution was offered by Supervisor Depo, who moved its adoption.

Upon the recommendation of the Ways and Means Committee, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes its County Chairman or County Manager to execute a license agreement with Ward Lumber Company, Inc. incident to the location of a header to be located on lands of Essex County adjacent to Lincoln Hill Road, in the Town of Jay, Essex County, New York for a period of three (3) months subject to such terms and conditions as approved by the County Attorney for the purposes of extracting logs and timber from property owned by Ward Lumber Company.

This resolution was duly seconded by Supervisor Tyler, and adopted, upon a roll-call vote, as follows:

**AYES:           2820 votes**  
**NOES:            0 votes**  
**ABSENT:        101 votes (Preston)**

**RESOLUTION AUTHORIZING A CHANGE ORDER WITH JFP  
ENTERPRISES INC. BEARING CONTRACT NO. DPW-18-0042,  
TO CHANGE FROM METAL ROOFING TO A 50 YEAR  
ASPHALT SHINGLE ROOF ON THE NUTRITION BUILDING,  
AT A REDUCTION IN COST OF \$63,480.00**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Ways and Means Committee, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes a change order with JFP Enterprises Inc., bearing Contract No. DPW-18-0042, for the Nutrition Building to change from metal roofing to a 50-year asphalt shingle roof, at a reduction in cost of \$63,480.00; and

**BE IT FURTHER RESOLVED**, that the Chairman or County Manager are hereby authorized to execute such change order.

This resolution was duly seconded by Supervisor Depo, and adopted, upon a roll-call vote, as follows:

**AYES: 2714 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**  
**ABSTAIN: 106 votes (Tyler)**

**RESOLUTION APPROVING A FOUR YEAR CONTRACT WITH  
THE ESSEX COUNTY CHAPTER OF THE CIVIL SERVICE  
EMPLOYEES ASSOCIATION, INC. FOR THE YEARS 2018-2021**

The following resolution was offered by Supervisor Morrow, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, the Essex County Negotiating Committee has been engaged in contract negotiations with the Essex County Chapter of the Civil Service Employees Association, Inc. (CSEA); and

**WHEREAS**, the tentative agreement has been approved by the membership of CSEA.

**BE IT RESOLVED** that the Essex County Board of Supervisors hereby approves a four (4) year contract with the Essex County Chapter of the Civil Service Employees Association, Inc. for the years 2018-2021, containing the terms set forth in the tentative agreement, such agreement to be effective January 1, 2018; and

**BE IT FURTHER RESOLVED** that the Chairman of the Board is hereby authorized and directed to execute such agreement; and

**BE IT FURTHER RESOLVED** that the Essex County Personnel Officer and the Essex County Treasurer are hereby directed to set the 2018, 2019, 2020 and 2021 salaries of all County employees within the bargaining unit in accordance with the provisions of said agreement.

This resolution was duly seconded by Supervisor Monty, and adopted upon a roll-call vote as follows:

**AYES:           2820 votes**  
**NOES:           0 votes**  
**ABSENT:       101 votes (Preston)**

**RESOLUTION AUTHORIZING FOR THE SUBMISSION OF COMMUNITY  
DEVELOPMENT BLOCK GRANT APPLICATION (CDBG)  
- HOUSING REHABILITATION PROGRAM COUNTYWIDE**

The following resolution was offered by Supervisor Tyler, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, Essex County has identified housing and assisting low/moderate income homeowners with the replacement of their failing septic systems, as its most severe community development need; and

**WHEREAS**, the proposed County-wide program area is hereby defined as having many failed on-site septic systems at dwellings occupied by low/moderate income families; and

**WHEREAS**, the only affordable means of financing a program designed to meet these needs is to secure funding from the New York State Office of Community Renewal Community Development Block Grant Program; and

**WHEREAS**, due to the sparsely populated character of the proposed program area with homes scattered over a large geographical area, a non-target methodology is to be employed to assist only low and moderate income persons.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes its Chairman to execute and submit an application to the New York State Office of Community Renewal for a community development program for housing rehabilitation and to act in connection with the submission of the application and to provide such additional information as may be required; and

**BE IT FURTHER RESOLVED**, that the Housing Assistance Program of Essex County, Inc. will perform administrative services as a sub-recipient for the County of Essex; and

**BE IT FURTHER RESOLVED**, that Essex County is committed to affirmatively further fair housing within the county's jurisdiction, will substantially comply with all Federal, State and local laws, rules and regulations applicable in the effort of furthering fair housing, and names Anna Reynolds, Director of Essex County Community Resources, Fair Housing Officer to be the primary point of contact for all fair housing related issues; and

**BE IT FURTHER RESOLVED**, that the Essex County Board of Supervisors has adopted the following: Citizen Participation Plan, Residential Anti-Displacement and Relocation Assistance Plan, Excessive Force Policy, Lead Based Paint Plan, and the Housing Rehabilitation Program Policy and Procedures and that they are on file at Essex County.

This resolution was duly seconded by Supervisor Miga, and adopted.



**RESOLUTION AUTHORIZING THE RELEVY OF UNPAID  
2017/2018 VILLAGE AND SCHOOL TAXES, AND ALL ROAD,  
WATER, SEWER AND GARBAGE RENTS  
ON THE 2018 TAX LEVY**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, the Supervisors of the several towns within Essex County have transmitted to the Clerk of the Board the amounts of unpaid road, water, sewer and garbage rents on the 2018 tax rolls; and

**WHEREAS**, the several Village and School Districts within Essex County have transmitted to the Essex County Treasurer the amounts of unpaid Village and School taxes, duly verified and certified as provided by Real Property Tax Law Sections 1330 and 1440; and

**WHEREAS**, the unpaid Village and School taxes, together with an additional 7% thereon are subject to relevy and collection pursuant to Real Property Tax Law Section 1330 and Essex County Local Law No. 3 of 1979, respectively.

**BE IT RESOLVED** that the Essex County Board of Supervisors hereby authorizes and directs that the amounts of 2017-2018 Village and School Taxes, and 2017 Road, Water, Sewer and Garbage rents remaining unpaid be relevied upon the 2018 tax roll; and

**BE IT FURTHER RESOLVED** that payments for 2017/2018 School Taxes which are mailed and contain a postmark as of November 30, 2017, shall be deemed to have been actually received by the County Treasurer prior to 5:00 p.m. on said date, provided such payments shall have been tendered by certified check, cashier's check, money order, or cash only.

This resolution was seconded by Supervisor Tyler, and adopted upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**Resolution No. 320**

**November 6, 2017  
Regular Board Meeting**

**RESOLUTION CHANGING THE DATE OF THE DECEMBER 2017  
REGULAR BOARD MEETING  
FROM DECEMBER 4<sup>TH</sup> TO DECEMBER 5<sup>TH</sup>**

The following resolution was offered by Supervisor Miga, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, with the same appearing proper and necessary.

**BE IT RESOLVED** that the Essex County Board of Supervisors hereby changes the date for the December 2017 Regular Meeting of this Board from Monday, December 4<sup>th</sup> to Tuesday, December 5<sup>th</sup>, 2017, in order to avoid a conflict with the AATV Annual Membership meeting on December 4, 2017.

This resolution was duly seconded by Supervisor Moore, and adopted.

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO GO OUT TO BID OR RFP FOR THE OFFICE OF EMERGENCY SERVICES FOR THE ROUND FIVE 2016 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT, IN THE AMOUNT OF \$798,157.00, AND AUTHORIZING A BUDGET AMENDMENT INCREASING REVENUES AND APPROPRIATIONS FOR THE SAME; AND FURTHER AUTHORIZING THE COUNTY CHAIRMAN OR COUNTY MANAGER TO EXECUTE THE SAME**

The following resolution was offered by Supervisor Miga, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to go out to Bid or RFP for the Office of Emergency Services for Round 5 - 2016 Statewide Interoperable Communications Grant, in the amount of \$798,157.00, for the following:

Personnel – County Interoperability Coordinator Salary	\$ 13,670.00
Maintenance – Motorola System Maintenance	\$179,824.00
Interoperability Communication Equipment	\$604,663.00
(32) Motorola APX4000 Portables	\$ 56,534.00
(51) Motorola APX6500 Mobiles	\$164,129.00
LMR Combiner Retrofit To Increase Coverage	\$ 75,000.00
Terry Mountain Interoperability Base Stations	\$ 60,000.00
Microwave SAM/7705 Upgrades	\$109,000.00
(50) Wideband antennas	\$ 3,000.00
Interoperability Base Stations for Gore and LWF	\$137,000.00; and

**BE IT FURTHER RESOLVED**, it is hereby authorized to amend the 2017 Essex County Budget to increase revenues and appropriations in the amount of \$798,157.00, for Round 5 - 2016 Statewide Interoperable Communications grant, as follows:

**REVENUES**

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
3020 449645	SICG #5	\$798,157.00

**APPROPRIATIONS**

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
30202 5200SIC5	Equipment	\$604,663.00
30204 5413SIC5	Maintenance	179,824.00
		<u>\$798,157.00</u>

This resolution was seconded by Supervisor Merrihew, and duly adopted, upon a roll-call vote as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION ACCEPTING THE MORTGAGE TAX REPORT**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Ways and Means Committee, and the same appearing proper and necessary.

**WHEREAS**, this Board is in receipt of the semi-annual Mortgage Tax Report, showing amounts to be credited to each tax district of the county of the money collected during the preceding six months ending September 30, 2017.

**BE IT RESOLVED**, that pursuant to Section 261 of the Tax Law, this Board issue Tax Warrants for the payment to the respective tax districts of the amount so credited as appropriated by the Clerk of the Board, and authorize and direct the County Treasurer to make payment of said amounts to the respective districts, in accordance with the report, as follows:

<u>TOWNS / VILLAGES</u>	<u>AMOUNT</u>	<u>TOWNS / VILLAGES</u>	<u>AMOUNT</u>
Chesterfield.....	\$20,167.56	North Elba	
Crown Point.....	7,479.17	Town.....	114,519.00
Elizabethtown.....	17,485.76	Village (Lake Placid).....	23,794.26
Essex.....	6,719.07	Village (Saranac Lake).....	2,601.22
Jay.....	24,224.55	North Hudson.....	2,214.70
Keene.....	19,540.64	St. Armand	
Lewis.....	7,173.85	Town.....	8,863.18
Minerva.....	1,679.52	Village (Saranac Lake).....	700.96
Moriah.....	14,332.40	Schroon.....	21,499.83
Newcomb.....	3,592.84	Ticonderoga.....	25,926.81
		Westport.....	12,596.44
		Willsboro.....	18,043.62
		Wilmington.....	7,993.63
		<b>TOTAL:</b>	<b>\$361,149.01</b>

This resolution was duly seconded by Supervisor Politi, and adopted, upon a roll-call vote, as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION OF CONGRATULATIONS TO THE MORIAH  
CENTRAL SCHOOL GIRLS VARSITY SOCCER TEAM FOR  
WINNING THE 2017 SECTION VII,  
CLASS D CHAMPIONSHIP**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, this Board of Supervisors is pleased to learn that the Moriah Central School Girls Varsity Soccer Team has won the 2017 Section VII, Class D Championship.

**BE IT RESOLVED**, that the Essex County Board of Supervisors, its Clerk of the Board, County Manager and County Attorney hereby congratulate the 2017 Moriah Central School Girls Varsity Soccer Team, their Coach, Assistants and Staff for their outstanding accomplishments including, but not limited to, earning the title of 2017 Section VII, Class D Championship.

This resolution was unanimously seconded and adopted.

**RESOLUTION OF CONGRATULATIONS TO THE MORIAH  
CENTRAL SCHOOL BOYS VARSITY FOOTBALL TEAM UPON  
WINNING THE 2017 SECTION VII, CLASS D CHAMPIONSHIP**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

**WHEREAS**, this Board of Supervisors is pleased to learn that the Moriah Central School Boys Varsity Football Team has won the 2017 Section VII, Class D Championship.

**BE IT RESOLVED**, that the Essex County Board of Supervisors, its Clerk of the Board, County Manager and County Attorney hereby congratulate the 2017 Moriah Central School Boys Varsity Football Team, their Coach, Assistants and Staff, for their outstanding team accomplishments including, but not limited to, earning the 2017 Section VII, Class D title.

This resolution was unanimously seconded and adopted.

**RESOLUTION AUTHORIZING ESSEX COUNTY SOIL AND  
WATER DISTRICT TO APPLY FOR AND ACCEPT PROJECT  
FUNDING THROUGH LAKE CHAMPLAIN BASIN PROGRAM  
(LCBP) TO IMPROVE CHAMPLAIN WATERSHED**

The following resolution was offered by Supervisor Miga, who moved its adoption.

Upon the recommendation of the Ways and Means Committee, and the same appearing proper and necessary.

**WHEREAS**, the Essex County Soil and Water Conservation District actively pursues and manages project funding through the Lake Champlain Basin Program (LCBP) to improve various aspects of the Champlain Watershed; and

**WHEREAS**, forest lands owned by Essex County in Crown Point and Ticonderoga host a wide variety of habitats for first successional wildlife species that area threatened by growth; and

**WHEREAS**, creating patches of first successional on 14-28 acres of current low quality timber and old first successional growth is recommended by Ruffed Grouse Society and Audubon New York; and

**WHEREAS**, LCBP is currently requesting projects for full reimbursement in the Lake Champlain Basin, up to \$20,000.00, with no required match.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes Essex County Soil and Water Conservation District to apply for and accept funding through Lake Champlain Basin Program (LCBP) for a First Successional Forest Habitat Conservation Project on forest lands in Crown Point and Ticonderoga.

This resolution was duly seconded by Supervisor Gardner, and adopted, upon a roll-call vote, as follows:

**AYES: 2820 votes**  
**NOES: 0 votes**  
**ABSENT: 101 votes (Preston)**

**RESOLUTION ADOPTING PROPOSED LOCAL LAW  
NO. 4 OF 2017 ENTITLED "A LOCAL LAW TO  
OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW §3-C"**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

**WHEREAS**, by Resolution No. 288 duly adopted on October 2, 2017, the County of Essex introduced Local Law No. 4 for 2017, entitled "A Local Law To Override the Tax Levy Limit Established in General Municipal Law §3-c"; and

**WHEREAS**, a Public Hearing was duly held on the 6th day of November, 2017 at 9:30 o'clock in the forenoon to hear any and all persons concerning the adoption of said local law; and

**BE IT RESOLVED** that the Essex County Board of Supervisors hereby adopts proposed Local Law No. 4 of 2017 entitled "Local Law No. 4 - A Local Law To Override the Tax Levy Limit Established in General Municipal Law §3-c", reading and providing as follows:

**"ESSEX COUNTY LOCAL LAW NO. 4 OF 2017"**

A Local Law To Override the Tax Levy Limit Established in General Municipal Law §3-c.

**BE IT ENACTED**, by the Essex County Board of Supervisors as follows:

**Section 1. Legislative Intent.**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the County of Essex pursuant to General Municipal Law §3-c, and to allow the County of Essex to adopt a budget for the fiscal year 2018 that requires a real property tax levy in excess of "tax levy limit" as defined by General Municipal Law §3-c.

**Section 2. Authority.**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Board of Supervisors to override the tax levy limit by the adoption



of a local law approved by vote of sixty percent (60%) of the Board of Supervisors.

**Section 3. Tax Levy Limit Override - Budget Authorization.**

The Board of Supervisors of the County of Essex hereby overrides the tax levy limit for Essex County for 2018 and authorizes Essex County, after completing all required procedures for the adoption of a budget, to adopt a budget for 2018 that requires a tax levy that is greater than the tax levy limit calculated for 2018 pursuant to §3-c of the General Municipal Law.

**Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation, or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

**Section 5. Effective Date**

This local law shall take effect immediately.

This resolution was duly seconded by Supervisor Tyler, and adopted upon a **SIXTY PERCENT** roll call vote as follows:

**AYES: 2244 votes**  
**NOES: 0 votes**  
**ABSENT: 79 votes (Preston)**

**RESOLUTION HONORING 2017 AS THE 100<sup>TH</sup> ANNIVERSARY  
OF WOMEN'S SUFFRAGE IN NEW YORK STATE**

The following resolution was offered by Supervisor Politi, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

**WHEREAS**, this year, 2017, celebrates the one hundredth anniversary of the passage in New York State of the Suffrage Act, granting women in New York the right to vote in local and state elections; and

**WHEREAS**, New York State is home to the first-ever Women's Rights Convention, held in Seneca Falls on July 19-20, 1848; organized by Lucretia Mott and Elizabeth Cady Stanton; and

**WHEREAS**, Essex County is home of Inez Milholland, one of the original suffrages and is buried in Lewis, New York; and

**WHEREAS**, sixty-nine years later, on November 6, 1917, women in New York State won the right to vote; and

**WHEREAS**, New York was the first State in the eastern United States to successfully approve women's suffrage, an act that led to the passage of the 19<sup>th</sup> Amendment to the United States Constitution recognizing the right for women to vote across the nation in 1920; and

**WHEREAS**, the story of how women won the right to vote is an integral part of New York State and its counties; and

**WHEREAS**, women have made a significant contribution as leaders in New York's counties; and

**WHEREAS**, this year, the New York State Association of Counties established the NYSAC Women's Leadership Council to provide resources for and support to women holding county office and to engage women in seeking leadership positions in their communities and within NYSAC.

**NOW, THEREFORE, BE IT RESOLVED**, that the Essex County Board of Supervisors hereby recognizes and celebrates the crucial role that women of all races and ethnic and political backgrounds have played in New York's history, as well as their important role in our county today; and

**BE IT FURTHER RESOLVED**, that this Board recognizes and celebrates 2017 as the 100<sup>th</sup> anniversary of women's suffrage in New York State; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be sent to the New York State Association of Counties (NYSAC).

This resolution was unanimously seconded and duly adopted.

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO OBTAIN QUOTES AND AWARD THE DEMOLITION OF THE BUILDING LOCATED AT 33 ELIZABETH STREET, TOWN OF MORIAH, NEW YORK; AND FURTHER AUTHORIZING THAT THE PROPERTY BE PLACED IN THE NEXT AVAILABLE ESSEX COUNTY TAX SALE AUCTION AFTER THE DEMOLITION AND REMOVAL**

The following resolution was offered by Supervisor Politi, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

**BE IT RESOLVED**, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to obtain quotes and award the demolition of the building located at 33 Elizabeth Street, Town of Moriah, New York; and

**BE IT FURTHER RESOLVED**, that the property be placed on the next available Essex County Tax Sale Auction after the demolition and removal; and

**BE IT FURTHER RESOLVED**, that the County Chairman or County Manager are hereby authorized to execute any and all contracts of sale and other documents necessary to effectuate this resolution.

This resolution was seconded by Supervisor Whitson, and adopted, as amended, upon a roll-call vote, as follows:

**AYES: 2508 votes (Morrow, Harrington, Gardner, Depo, Wilson, McNally, Scozzafava, Miga, Politi, Moore, Marnell, Whitson, Giordano, Gilliland)**  
**NOES: 312 votes (Merrihew, Monty, Tyler)**  
**ABSENT: 101 votes (Preston)**