

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR
VARIOUS DEPARTMENTS**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the various Committees, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby amends the 2020 Essex County Budget as follows:

Human Services Committee:

1. From the Mental Health Department, to increase revenues and appropriations in the amount of \$250,100.68, CARES Provider Relief Funds, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4320 4440189	CARES	\$250,100.68

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
43201 5110	Wages	\$250,100.68

2. From the Mental Health Department, to rollover balances from 2020 to 2021, in the amount of \$12,573.61, carryover from 2020 renovations/repairs funds to 2021; as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4320 42705	Gifts/Donations	\$12,573.61

To 2021

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
43202 5216	Renovations/Repairs	\$12,573.61

3. From the Mental Health Department, to increase revenues and appropriations in the amount of \$78,900.00, DSRIP funds, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4320 43489DSR	DSRIP	\$78,900.00

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4320 43489DSR	DSRIP	\$78,900.00

4. From Health Department, to increase revenues and appropriations in the amount of \$21,142.61, from DSRIP funds, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4189 43450DSR	DSRIP	\$21,142.61

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
41894 54DSRIP	DSRIP	\$21,142.61

5. From Health Department, to increase revenues and appropriations in the amount of \$6,192.63, from AHI DSRIP funding, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4189 43450DSR	DSRIP	\$6,192.63

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
41894 54DSRIP	DSRIP	\$6,192.63

6. From Health Department, to increase revenues and appropriations in the amount of \$36,872.35, from AHI DSRIP funding, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
4189 43450DSR	DSRIP	\$36,872.35

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
41894 54DSRIP	DSRIP	\$36,872.35

From DPW Committee:

1. From DPW, to increase revenues and appropriations in the amount of \$19,278.00, from Town of North Elba reimbursement for contractor services, as follows:

REVENUES

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
5110 4265530	Sale of Labor	\$19,278.00

APPROPRIATIONS

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
51104 5483	Bridge Repairs	\$19,278.00

This resolution was seconded by Supervisor Merrihew, and adopted, upon a roll-call vote as follows:

AYES: 2659 votes
NOES: 0 votes
ABSENT: 262 votes (Harrington, McNally, Deloria)

**RESOLUTION ADOPTING AND APPROVING THE POLICIES
AND PROCEDURES FOR THE CERTIFIED HOME HEALTH
AGENCY (CHHA) APPROVED BY THE PROFESSIONAL
ADVISORY COUNCIL (PAC) AND AND THE MEDICAL
DIRECTOR REVIEWED DECEMBER 1, 2020**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Human Services Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

WHEREAS, listed below are the policies and procedures and quarterly reports which were submitted and approved by the Professional Advisory Council on December 1, 2020:

Certified Home Health Unit (CHHA) and Agency Wide Policies and Procedures Review

Medical Director review of the Certified Home Health Unit (CHHA) policies and/or procedures on December 1, 2020.

[NC&CHHA]	21rst Edition VNAA Procedure Manual 2019
[R&CHHA]	Abbreviations att 1
[R&CHHA]	Abbreviations
[R&CHHA]	Access to Health Care Records
[R&CHHA]	Accidents Staff Members
[R&CHHA]	Admission Policy
[NC&CHHA]	Communication Assistance
[NC&CHHA]	Confidentiality & Disclosure
[R&CHHA]	Corporate Compliance
[NC&CHHA]	Departure from Employment
[NC&CHHA]	Employee Picture ID
[NC&CHHA]	Face to Face Encounter
[NC&CHHA]	Flu and Pneumonia Immunization
[NC&CHHA]	Gender Sensitive Skin Assessment
[NC&CHHA]	Holiday and Staffing

[NC&CHHA]	Home Health Aide On the Job Training
[NC&CHHA]	Home Health Aide Orientation
[NC&CHHA]	Home Health Aide Permissible Activities
[NC&CHHA]	Home Health Aide Request For Service
[NC&CHHA]	Home Health Aide Scope of Tasks
[NC&CHHA]	Home Health Aide Supervision
[NC&CHHA]	Home Health Aide
[NC&CHHA]	Hours of Work
[NC&CHHA]	Incident Report
[NC&CHHA]	Influenza-Prevention of Transmission by Healthcare Personnel
[N&CHHA]	ISMP's list of error prone abbreviations
[NC&CHHA]	Learning Opportunity for Students
[NC&CHHA]	Mandated Reporter
[NC&CHHA]	Medical Consultation
[R&CHHA]	N95 Respirator Mask and Respiratory Protection Program
[NC&CHHA]	Notice of Medicare Non Coverage
[NC&CHHA]	Occupational Therapy
[R&CHHA]	On Call Coverage
[NC&CHHA]	Patient Care
[NC&CHHA]	Patient Referral
[NC&CHHA]	Physical Therapy and Physical Therapy Assistant
[NC&CHHA]	Service Delivery
[NC&CHHA]	Skilled Nursing
[NC&CHHA]	Speech Therapy
[R&CHHA]	Standing Order Influenza to Adults
[NC&CHHA]	Standing Order Pneumococcal Adults
[R&CHHA]	TB Management
[NC&CHHA]	Telehealth Parameters
[NC&CHHA]	Telehealth Use & Maintenance
[NC&CHHA]	Violence in the Workplace
[NC&CHHA]	Vital Signs

R=Revised; N=New; D=Deleted; NC=No Change; A=Agency Wide; CHHA=Certified Home Health Agency

Medical Director Quality Assurance Review

Medical Director reviewed CHHA records/reports for the Chart Audit and Peer Review for the 3rd Quarter 2020, on December 1, 2020.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby accepts, adopts, approves, or places on file the herein above referenced Public Health Medical Director Policy/Procedure Review by the PHAC of the Certified Home Health Unit (CHHA) Policy and Procedures by the PAC on December 1, 2020.

This resolution was seconded by Supervisor Merrihew, and duly adopted.

**RESOLUTION AUTHORIZING THE COUNTY MANAGER AND
COUNTY ATTORNEY TO DEVELOP A CONTRACT FOR A
CORONER'S PHYSICIAN**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the Public Safety Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby authorizes the County Manager and County Attorney to develop a contract for services of a Coroner's Physician.

This resolution was seconded by Supervisor Rand, and duly adopted.

**RESOLUTION AUTHORIZING THE PURCHASING AGENT TO
AWARD BIDS, ISSUE CONTRACTS OR PURCHASE ORDERS**

The following resolution was offered by Supervisor Monty, who moved its adoption.

Upon the recommendation of the various Committees, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to award bids, issue contracts or purchase orders for the following:

1. DPW - to award purchase order to Taylor Rental Center, in the amount of \$68,851.20, for a Bandit Model 18XP Chipper, with funds to come from budgeted funds.
2. DPW - to bid and award for the purchase of a mini-van to be used by the Transportation Department for Medicaid transports, in an amount not to exceed \$32,000.00, with funds to come from the transfer of DPW transportation surplus fund.

BE IT FURTHER RESOLVED, that the Chairman or County Manager are hereby authorized to execute a contract or purchase order for the above referenced.

This resolution was duly seconded by Supervisor DeZalia, and adopted, **as amended**, upon a roll-call vote as follows:

AYES: 2659 votes
NOES: 0 votes
ABSENT: 262 votes (Harrington, McNally, DeLoria)

Resolution No. 299

December 28, 2020
Last Day of the Annual

**RESOLUTION AUTHORIZING THE ESSEX COUNTY
PURCHASING AGENT TO GO TO BID FOR VARIOUS
DEPARTMENTS**

The following resolution was offered by Supervisor Rand, who moved its adoption.

Upon the recommendation of the DPW Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby authorizes the Purchasing Agent to go to bid for the following:

- For a 20 ton, tag along, tilt-bed trailer for DPW.

This resolution was seconded by Supervisor Subra, and duly adopted.

**RESOLUTION AUTHORIZING CONTRACT
AMENDMENTS/CHANGE ORDERS IN VARIOUS
DEPARTMENTS**

The following resolution was offered by Supervisor Barber, who moved its adoption.

Upon the recommendation of the DPW Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby authorizes an amendment or change order to the following contracts:

1. DPW - Contract Amendment with Town and County Bridge & Rail, bearing Contract No. DPW-21-0017, in an amount not to exceed \$19,278.00, for concrete repairs to a concrete box culvert on Wes Valley Road in the Town of North Elba, with funds to come from budgeted funds.
2. DPW - Contract Amendment with Atlantic Testing Laboratories, bearing Contract No. DPW-21-0012, in an amount not to exceed \$9,481.25, for subsurface investigation and geotechnical evaluation services for the Tracy Road over New Pond Brook Bridge replacement project, from budgeted funds.

BE IT FURTHER RESOLVED, that the Essex County Board of Supervisors hereby authorizes the above referenced change orders/amendments; and

BE IT FURTHER RESOLVED, that the County Chairman or County Manager are hereby authorized to execute the same upon the approval of the County Attorney.

This resolution was seconded by Supervisor Tyler, and duly adopted upon a roll-call vote as follows:

AYES: 2659 votes
NOES: 0 votes
ABSENT: 262 votes (Harrington, McNally, DeLoria)

Resolution No. 301

December 28, 2020
Last Day of the Annual

**RESOLUTION AUTHORIZING EMPLOYEES WITH EXCESS
VACATION TIME OVER THIRTY (30) DAYS IN 2020 BE
ALLOWED TO CONVERT SUCH EXCESS VACATION TIME TO
SICK TIME IN 2021**

The following resolution was offered by Supervisor Merrihew, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this body, and the same appearing proper and necessary.

BE IT RESOLVED that the Essex County Board of Supervisors hereby authorizes those employees with excess vacation time over thirty (30) days in 2020 be allowed to covert such excess vacation time to sick time in 2021.

This resolution was duly seconded by Supervisor Hughes, and adopted upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

Resolution No. 302

December 28, 2020
Last Day of the Annual

**RESOLUTION AUTHORIZING TO REFUND THE EXCESS
CHILDCARE DEDUCTIONS LEFTOVER IN MARCH OF 2021
FROM YEAR 2020, UPON THE APPROVAL OF THE COUNTY
ATTORNEY**

The following resolution was offered by Supervisor Scozzafava who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this body, and the same appearing proper and necessary.

BE IT RESOLVED that the Essex County Board of Supervisors hereby authorizes to refund the excess childcare deductions leftover in March of 2021, upon the approval of the County Attorney.

This resolution was duly seconded by Supervisor Winemiller and adopted upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

**RESOLUTION TO CANCEL PENALTIES, INTEREST AND
OTHER CHARGES FOR PROPERTIES INVOLVED IN THE
FEMA FLOOD BUYOUT IN THE TOWNS OF JAY AND KEENE
WITH BASE TAXES TO BE PAID FROM REMAINING FEMA
FLOOD FUNDS**

The following resolution was offered by Supervisor Wilson, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this body, and the same appearing proper and necessary.

BE IT RESOLVED that the Essex County Board of Supervisors hereby authorizes the cancellation of penalties, interest and other charges for properties involved in the FEMA Flood Buyout in the Town of Jay and Keene, as per the attached list. Base taxes to be paid from remaining FEMA Flood funds.

This resolution was duly seconded by Supervisor Giordano, and adopted upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

**RESOLUTION REQUESTING CONTINUED ESSEX-CHARLOTTE
FERRY SERVICES IN 2021 BY THE LAKE CHAMPLAIN
TRANSPORTATION COMPANY**

The following resolution was offered by Supervisor Hughes, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

WHEREAS, the Lake Champlain Transportation Company is located at 1 King Street, Burlington, Vermont has been in operation since 1826; and

WHEREAS, the LCT operates a year-round ferry service between Essex, New York and Charlotte, Vermont; and

WHEREAS, the Essex-Charlotte ferry crossing on Lake Champlain has operated, with the rate exception for heavy ice on the lake, continuously since 1998; and

WHEREAS, the Essex-Charlotte ferry crossing is an essential route for people of all ages for a variety of essential needs, including but not limited to access to cutting edge medical institutions, alternative educational opportunities and access to professional endeavors and supplies not readily accessible in northern New York; and

WHEREAS, the closure of the Essex-Charlotte ferry requires those people of all ages to seek prohibitively long alternate routes to conduct their essential business, which is not only undesirable and cost prohibitive, but discouraging, dangerous and unnecessarily time consuming; and

WHEREAS, the Essex County Board of Supervisors recognizes that the novel coronavirus pandemic has taken a deep toll on all businesses and their bottom line.

BE IT RESOLVED that the Essex County Board of Supervisors hereby requests the immediate reversal of Lake Champlain Transportation Company's December 14, 2020 decision to close the Essex-Charlotte ferry on January 4, 2021 and allow the crossing to remain open for essential interstate commerce on the federal waterway that is Lake Champlain sparing ferry passengers undue burden, hardship and expense; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to: Senator Dan Stec and Congresswoman Elise Stefanik.

This resolution was unanimously seconded and adopted.

**RESOLUTION OF APPRECIATION TO
SENATOR ELIZABETH O'C. LITTLE
UPON HER RETIREMENT FROM PUBLIC SERVICE AS STATE OF
NEW YORK SENATOR FOR THE 45TH SENATE DISTRICT**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

WHEREAS, effective government depends upon those individuals who dedicate their time and talent to public service; and

WHEREAS, Senator Elizabeth O'C. Little has exhibited the rare characteristics of leadership, commitment to the public good, humility, hard work and pragmatism throughout her long career as a public servant; and

WHEREAS, Senator Elizabeth O'C. Little began her career as a member of the Warren County Board of Supervisors and the Supervisor of the Town of Queensbury in 1986; then as the New York State Assemblywoman for Assembly District 109 from 1995 through 2002; and for 9 terms, as the New York State Senator for the 45th Senate District which comprises Clinton, Essex, Franklin, Warren and parts of St. Lawrence and Washington Counties; and

WHEREAS, throughout her tenure, Senator Elizabeth O'C. Little has contributed greatly to the betterment of all of her constituencies, including Essex County and all of its residents, through her years of tireless and selfless public service; and

WHEREAS, throughout her political career, Senator Elizabeth O'C. Little has served with honor and distinction, and with purpose, always adhering to her personal convictions even when politically unpopular and never shirking from making tough decisions; and

WHEREAS, during her tenure, Senator Little adroitly operated as a savvy and skilled politician while, at the same time, was grounded in reality recognizing the delicate balance that politics plays in the lives of the people she represented; and

WHEREAS, Elizabeth O'C. Little selflessly devoted herself to improving state, county and town government efficiency and in promoting the best interests of her constituency, including the people of Essex County and its townships; and

WHEREAS, Elizabeth O’C. Little was a true friend and public service to the people of Essex County, never failing to advance and provide for county interests whether they be local, statewide or on a national level; and

WHEREAS, the members of this Board of Supervisors wish to extend their appreciation to Senator Elizabeth O’C. Little for her contributions and accomplishments while in office, her hard work and dedication to the County of Essex, as well as her friendship.

NOW, THEREFORE, BE IT RESOLVED that the Essex County Board of Supervisors, its Clerk of the Board, County Manager and County Attorney, hereby extend their deepest appreciation to Elizabeth O’C. Little for long, outstanding, dedicated and exemplary service to the people of Essex County during her many years of public service; and

BE IT FURTHER RESOLVED, that the members of this Board, Clerk of the Board, County Manager and County Attorney send their best wishes to Elizabeth O’C. Little and wish her good luck in her future endeavors.

This resolution was unanimously seconded and adopted.

**RESOLUTION OF APPRECIATION TO
MARISA GADDOR**

The following resolution was offered by Supervisors Scozzafava and Merrihew, who moved its adoption.

Upon the recommendation of the Finance Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

WHEREAS, Marisa Gaddor, Chief Care Coordinator of Mental Health Association in Essex County has been recognized by the North Country Behavioral Healthcare Network, which represents 19 of the region's leading behavioral health and support service agencies, as the 2020-2021 Rural Behavioral Health Champion; and

WHEREAS, Marisa Gaddor is an acknowledged leader in Care Coordination who takes a hands-on approach in meeting client needs which has resulted in improved client satisfaction while reducing healthcare costs; and

WHEREAS, Marisa Gaddor is a 20 year employee of the Mental Health Association in Essex County.

BE IT RESOLVED, the Essex County Board of Supervisors hereby extends their heartiest congratulations to Marisa Gaddor, a 20 year employee of the Mental Health Association in Essex County, upon her recognition by the North Country Behavioral Healthcare Network as the 2020-2021 Rural Behavioral Health Champion and wish her continued success; and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this Board of Supervisors, with a suitably embossed copy thereof to be forwarded to Marisa Gaddor.

This resolution was unanimously seconded and adopted.

**RESOLUTION FOR 2021 SALARIES FOR ALL
MANAGEMENT/CONFIDENTIAL AND CERTAIN DEPARTMENT
HEAD EMPLOYEES AND ADOPTING THE SAME**

The following resolution was offered by Supervisor Giordano, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby fixes the 2021 salaries for all management/confidential and department head employees, except those whose salaries are or have been or will be set by law, local law or other resolution, as follows:

2021 SALARY

Office for the Aging

Director of the Office of the Aging (K. Leerkes) FLSA EXEMPT 64,821.00

County Auditor

Deputy County Auditor (L. Dezalia) FLSA EXEMPT 24.16/Hr.
Assigned Counsel (L.Dezalia) 2,000.00
Assigned Counsel (L.Carson) 2,000.00
County Auditor (L.Carson) FLSA EXEMPT 63,240.00

Board of Elections

Republican Commissioner of Elections (A. McGahay) FLSA EXEMPT . . . 21,353.92
Democratic Commissioner of Elections (S.Montgomery-Corey) FLSA EXEMPT
. 21,353.92
Deputy Commissioner of Elections (S. Doyle) FLSA EXEMPT 24.16/Hr.
Deputy Commissioner of Elections (J.Fifield) FLSA EXEMPT 21.76/Hr.
Election Clerk/Technician (L.Swan) FLSA NON-EXEMPT 19.49/Hr.
Election Clerk/Technician (K. Moran) FLSA NON-EXEMPT 20.57/Hr.

Clerk of the Board

Deputy Clerk of the Board of Supervisors (D. Garvey) FLSA EXEMPT . . . 53,438.55
Clerk of the Board (J. Garrison) FLSA EXEMPT 68,893.38

Coroners

Coroner (J. Heald, K. Valentine, J. Heidrick) FLSA EXEMPT 4,735.46

County Attorney

Secretary to County Attorney/Paralegal (A. Maher) FLSA NON-EXEMPT . . 26.66Hr.

Legal Assistant (D. Murphy) FLSA NON-EXEMPT 25.18/Hr.

Assistant County Attorney (D.Tedford) 76,500.00

County Attorney (D. Manning) FLSA EXEMPT 154,843.75

County Clerk

Deputy County Clerk (C.Merrihew) FLSA EXEMPT 31.72/Hr.

County Clerk (J. Provoncha) FLSA EXEMPT 79,920.69

Deputy County Clerk (C.McGinn)FLSA EXEMPT 5,000.00

Motor Vehicles

MV Supervisor (K. Ratliff) FLSA NON-EXEMPT 24.15/Hr.

MV Supervisor (C. McGinn) FLSA NON-EXEMPT 24.15/Hr.

County Manager

CPA (L. Wolf) FLSA EXEMPT (BASE PAY) 42.33/Hr.

Purchasing Agent (L. Wolf) FLSA EXEMPT 7,500.00

Assistant Purchasing Agent (D. Thompson) FLSA NON-EXEMPT 26.66/Hr.

County Manager (D. Palmer) FLSA EXEMPT. 117,237.43

Senior Buyer (L. Smith) FLSA NON- EXEMPT 21.68/Hr.

Deputy County Manager (J. Mascarenas) FLSA EXEMPT 5,000.00

Sr. Stockkeeper (D.Viens)FLSA NON-EXEMPT 23.13/Hr.

Information Systems

County Manager/Information Director (D. Palmer) FLSA EXEMPT 23,200.78

Information Systems Coordinator (A. Chapuk) FLSA NON-EXEMPT (BASE PAY)

. 28.33/Hr.

Deputy Information Systems Director (A. Chapuk) FLSA EXEMPT 5,500.00

Community Resources

Director of Community Resources (A Reynolds) FLSA EXEMPT 70,297.75

Deputy Director of Community Resources (L. Donaldson) FLSA EXEMPT (BASE

PAY) 25.22/Hr.

Deputy Director of Community Resources (L.Donaldson) FLSA EXEMPT . . 3,000.00

Project Management Program Specialist (R.Wick) FLSA EXEMPT 28.55/Hr.

EMS Program Administrator (R.Wick). \$10,000.00

Department of Public Works

Assistant Civil Engineer (G.Rancour) FLSA NON-EXEMPT	66,332.86
Assistant Civil Engineer (R. Leveille) FLSA NON-EXEMPT	60,808.17
Sr. Engineering Technician (H.Harwood) FLSA NON-EXEMPT	24.00/Hr.
Sr. Engineering Technician (C.Fernandez) FLSA NON-EXEMPT	24.00/Hr.
Senior Civil Engineer (VACANT) FLSA NON-EXEMP	68,475.38
Deputy Superintendent of DPW (T.Hodgson) FLSA EXEMPT	5,000.00
Superintendent (J.Dougan) FLSA EXEMPT	95,712.19
Environmental Manager (T.Hodgson) FLSA EXEMPT	40.56/Hr.
Confidential Secretary to DPW Superintendent (K.Leclair) FLSA EXEMPT .	27.29/Hr.

District Attorney

District Attorney (K. Sprague) FLSA EXEMPT	200,355.00
Assistant District Attorney (M. Langey) FLSA EXEMPT	106,111.74
Assistant District Attorney (VACANT) FLSA EXEMPT	70,201.34
Assistant District Attorney (M.Bowen) FLSA EXEMPT	87,361.44
Assistant District Attorney (K.Borden) FLSA EXEMPT	76,510.15
Assistant District Attorney (Vacant) FLSA EXEMPT	64,260.00
Secretary to District Attorney (P. Doyle) FLSA EXEMPT	26.66/Hr.
Victim Service Advocate (C.Hayes) FLSA NON-EXEMPT	22.21/Hr.
Paralegal (L.Butz)	23.99/Hr.
Discovery Coordinator (J.Donohue)	23.99/Hr.

Emergency Services

Emergency Preparedness/Fire Coordinator (D. Jaquish) FLSA EXEMPT .	89,667.01
Deputy Emergency Services Director (M.Thwait) FLSA EXEMPT	62,730.00
Emergency Medical Coordinator (P. Bashaw) FLSA EXEMPT	68,084.91
Deputy EMS Coordinator (M.Watts) FLSA EXEMPT	\$26.23/Hr.
Health & Safety Officer (S. Celotti) FLSA NON-EXEMPT	28.61/Hr.

Fish Hatchery

Supervisory Fish Hatchery Technician (C. Barber) FLSA NON-EXEMPT .	52,564.82
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Mental Health/Administration

Deputy Director of Administrative Services (S. Ganter) FLSA EXEMPT. . . .	36.86/Hr.
Director of Community Mental Health Services (T.Morse) FLSA EXEMPT	93,364.20
Supervising Psychiatric Social Worker (R. McGoldrick) FLSA EXEMPT . . .	39.67/Hr.
Supervising Psychiatric Social Worker (D.Clement) FLSA EXEMPT	37.69/Hr.
Staff Psychiatrist (A.Chechelashvili) FLSA EXEMPT	219.68/Hr.
Director of Mental Health Clinical Services (MRheaume)FLSA EXEMPT. . .	40.47/Hr.

Personnel/Civil Service

Personnel Clerk (B.Moran) FLSA NON- EXEMPT.	19.49/Hr.
Personnel Technician (J. Douglass) FLSA NON-EXEMPT.	22.96/Hr.
Personnel Technician (E. Sadowski) FLSA NON-EXEMPT (BASE PAY). . .	24.16/Hr.
Deputy Personnel Officer (E. Sadowski) FLSA EXEMPT	3,000.00

Personnel Officer (J.Mascarenas) FLSA EXEMPT 68,100.94

Printing

Printing Machine Operator (M.Depaoli) FLSA NON-EXEMPT 19.15/Hr.

Probation

Probation Director (H.Sheehan) FLSA EXEMPT 75,276.00

Administrative Officer (B.Drummond) FLSA EXEMPT 29.16/Hr.

Public Defender

Public Defender (B. Boutelle) FLSA EXEMPT (Base Salary) 111,559.96

Grant (B.Boutelle) 2,500.00

Grant (B.Boutelle) 18,677.00

Confidential Secretary (K. King) FLSA NON-EXEMPT 26.66/Hr.

Grant (K.King) 5,000.00

Assistant Public Defender (M.Waite) FLSA EXEMPT (BASE SALARY) . . . 67,854.28

Grant (M.Waite) 2,500.00

Grant (M.Waite) 3,000.00

Grant (M.Waite) 6,540.00

Assistant Public Defender (E.Weyand) FLSA EXEMPT (BASE SALARY) . 63,055.64

Grant (E.Weyand) 2,500.00

Grant (E.Wayand) 3,326.00

Assistant Public Defender (E.Evatt) FLSA EXEMPT (BASE SALARY) . . . 70,331.27

Grant (E.Evatt) 2,500.00

Grant (E.Evatt) 4,000.00

Grant (E.Evatt) 6,709.00

Deputy Public Defender(E.Evatt) FLSA EXEMPT. 5,000.00

Assistant Public Defender(J.Moody) FLSA EXEMPT 60,000.00

Investigator (E. Hatch) FLSA NON-EXEMPT 26.28/Hr.

Investigator (D.Leu) FLSA NON-EXEMPT 26.14/Hr.

Health Department

Supervising Public Health Nurse (K.Neligan) FLSA EXEMPT 35.24/Hr.

Supervising Public Health Nurse (D. Cox) FLSA EXEMPT. 40.04/Hr.

Public health Program Coordinator (A.Whitmarsh) 30.92/Hr.

Director of Patient Services (J. Newberry) FLSA EXEMPT. 38.10/Hr.

Children's Services Coordinator (L. Celotti) FLSA NON-EXEMPT 28.33/Hr.

Director of Health Planning (J. Darney-Buehler) FLSA NON-EXEMPT 39.68/Hr.

Director (L. Beers) FLSA EXEMPT 99,064.92

Real Property Tax Service

Assistant Director of Real Property Tax Services (VACANT)FLSA EXEMPT

Real Property Tax Service Director (D.Wainwright) FLSA EXEMPT 75,000.00

Sheriff/Administration

Undersheriff (T.Murphy) FLSA EXEMPT 35.43/Hr.
 Chief Deputy Sheriff (M. Blaise) FLSA NON-EXEMPT 32.37/Hr.
 Confidential Secretary (N. Crowningshield) FLSA NON- EXEMPT 24.15/Hr.
 Sheriff (D.Reynolds) FLSA EXEMPT 96,495.91

Sheriff/Jail

Jail Administrator (P.Feeley) FLSA EXEMPT 32.37/Hr.
 Assistant Jail Administrator (C.Bikowitz) FLSA NON-EXEMPT 30.08/Hr.

Social Services/Administration

Director of Social Services (VACANT) FLSA EXEMPT /Hr.
 Director of Eligibility (S. Snow) FLSA EXEMPT 31.73/Hr.
 Director Staff Development (T. Briggs) FLSA NON-EXEMPT 29.17/Hr.
 Confidential Secretary to Commissioner (B. Longstay) FLSA NON-EXEMPT
 24.15/Hr.
 Commissioner of Social Services (J. Mascarenas) FLSA EXEMPT 95,561.00
 Deputy Commissioner of Social Services for Programming (A.Allen) FLSA EXEMPT
 37.02/Hr.
 Deputy Commissioner of Social Services for Admin. Services (D.Sadowski) FLSA
 EXEMPT 34.35/Hr.
 Director of Administrative Services (J.Thomas) FLSA EXEMPT 34.35/Hr.
 DSS Attorney (VACANT) FLSA EXEMPT 76,500.00
 DSS Attorney (D.Scaglione) FLSA EXEMPT 117,706.11
 DSS Attorney (C.Indelgato) FLSA EXEMPT 76,500.00
 Confidential Secretary (D.Palmer) FLSA NON EXEMPT 35,700.00
 Coordinator of Child Support Enforcement (C.Petro)FLSA NON-EXEMPT . 26.25/Hr.
 Grade B Supervisor (W.Sargent) FLSA NON-EXEMPT 30.14/Hr.

Transportation

Transportation Coordinator (D.Abrahamsen) FLSA EXEMPT 29.16/Hr.

Treasurer

Deputy County Treasurer (L. Decker) FLSA EXEMPT 31.73/Hr.
 Deputy County Treasurer for Finance (J. Haskins) FLSA EXEMPT 31.73/Hr.
 Payroll Specialist (A. Quesnel-Jones) FLSA NON-EXEMPT 26.25/Hr.
 County Treasurer (M. Diskin) FLSA EXEMPT 79,213.80

Weights and Measures

Director of Weights and Measures (W. Taylor) FLSA EXEMPT 54,402.44
 Occupancy Tax (W. Taylor) FLSA EXEMPT 23,000.00**

**Salary paid by ROOST

AND BE IT FURTHER RESOLVED, that the Personnel Officer shall examine all department head and management/confidential positions to determine their status under the

Fair Labor Standards Act (FLSA) relative to entitlement to compensatory time and overtime compensation, and report to the Board upon completion thereof so that corrective action may be taken to conform with FLSA.

This resolution was duly seconded by Supervisor DeZalia, and adopted upon a roll-call vote as follows:

AYES:	2821	votes
NOES:	0	votes
ABSENT:	100	votes (McNally, DeLoria)

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD
AND/OR COUNTY MANAGER TO MAKE INTER-DEPARTMENTAL
AND INTRA-DEPARTMENTAL BUDGET TRANSFERS IN THE 2020
ESSEX COUNTY BUDGET**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

BE IT RESOLVED that the Essex County Board of Supervisors hereby authorizes and directs the Chairman of the Board and/or the County Manager to make inter-departmental and intra-departmental budget transfers within the 2020 Essex County Budget for the purpose of balancing the various accounts in said budget as of the close of business as of and on December 31, 2020; and

BE IT FURTHER RESOLVED that on or before January 31, 2021, the County Manager shall file with the Clerk of this Board a complete listing of all supplemental appropriations and transfers made pursuant to this resolution, which listing shall include but not be limited to specific account numbers and amounts.

This resolution was duly seconded by Supervisor Hughes, and adopted upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

Resolution No. 309

December 28, 2020
Last Day of the Annual

**RESOLUTION SCHEDULING THE 222nd ORGANIZATIONAL
MEETING FOR JANUARY 4, 2021**

The following resolution was offered by Supervisor Subra, who moved its adoption.

Upon the recommendation of the Human Services Committee, with the approval of the Ways and Means Committee of this Body, and the same appearing proper and necessary.

BE IT RESOLVED that the Essex County Board of Supervisors hereby schedules the 222nd Organizational Meeting for January 4, 2021, to commence at 10:00 a.m..

This resolution was duly seconded by Supervisor Hughes, and adopted.

**RESOLUTION AUTHORIZING CONTRACTS
FOR INSURANCE COVERAGE IN 2021**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED that the Essex County Board of Supervisors hereby authorizes and directs the County Manager to execute the following contracts, for insurance coverage for 2021:

- With New York Municipal Insurance Reciprocal (NYMIR), at a total net cost of \$431,979.59 which includes all motor vehicle (\$1,790.00) and fire insurance fees (\$222.53), for

Package policy insurance coverage, including the following coverages and limits:

- Property coverage with limits of \$67,500,215
- Equipment coverage with limits of \$35,000,000
- General Liability coverage with limits of \$1,000,000 per occurrence, \$3,000,000 aggregate and \$1,000,000 products aggregate; with \$5,000.00 deductible
- Auto Liability coverage of \$1,000,000 combined single limit for bodily injury and property damage; with \$5,000.00 deductible
- Equipment Floater with limits of \$13,136,451 plus \$250,000 Leased/Rented Equip, unscheduled limit \$2,405,617
- Public Official Liability coverage with limits of \$1,000,000 per claim and \$2,000,000 aggregate
- Law Enforcement Liability coverage with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate; and

- For the Public Health Nursing Services, General Liability coverage with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate, and Professional Liability coverage with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate;
 - For Mental Health Services, General Liability coverage with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate and Professional Liability coverage with limits of \$1,000,000 per claim and \$3,000,000 aggregate; and
 - Excess Liability Insurance coverage with limits of \$10,000,000 per occurrence and \$20,000,000 aggregate; and
 - Broker Services Agreement with Rose & Kiernan, Inc. at a total cost of \$29,000.00; and
- With Hartford Fire Insurance Company for Faithful Performance Crime Bond coverage, having blanket limits of \$500,000, and forgery and money limits of \$50,000 for all County officials and employees, \$50,000 limit Credit card fraud included at a total premium cost of \$10,334.00.
 - With Coalition Insurance Services for Cyber Liability/Security Privacy coverage with a \$1,000,000 limit, claims-made, with a \$25,000 deductible at a total premium cost of \$14,007.00.
 - With Signal Risk Management (OneGroup NY, Inc.) for Deputy Fire Coordinators, County HazMat, HR Operators - Blanket Accident Insurance Policy - Provident Life & Accident Insurance Company - total \$5,020.00, year (2) two of (3) year payment.
 - With Public Employer Risk Management Association, Inc. (PERMA) for Workers= Compensation and Employers Liability Unit: Essex County Group Fire and Ambulance Plan - Coverage Period 1/1/21 - 1/1/22 = \$403,807.00 (includes \$1,504.00 New York State Assessment and 2% discount).
 - With Public Employer Risk Management Association, Inc. (PERMA) for Workers= Compensation and Employers Liability Alternative Contribution Plan - Part 1 - Workers= Compensation and Part 2 - Employers Liability - Coverage Period 1/1/21 - 1/1/22 = \$774,549.00 (includes \$101,138.00 New York State Assessment and 2% discount).
 - Broker Services Agreement with Signal Risk Management for Fire Plan Administration fee at a total cost of \$16,152.00.

This resolution was duly seconded by Supervisor Monty, and adopted, upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

RESOLUTION ADOPTING LOCAL LAW NO. 1 OF 2021

The following resolution was offered by Supervisor Rand, who moved its adoption.

WHEREAS, by Resolution No. 294 duly adopted at a Regular Board Meeting held on December 8, 2020, this Board of Supervisors introduced proposed Local Law No. 1 of 2021, fixing the 2021 salaries of County officers who are elected or who are appointed for a fixed term, and scheduled a public hearing thereon on December 28, 2020 at 9:30 o'clock in the forenoon of that day, to hear any and all persons concerning the same; and

WHEREAS, the aforesaid public hearing has been held by this Board, and due deliberation having been had regarding said proposed local law and the comments made with respect thereto at said public hearing.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby adopts proposed Local Law No. 1 of 2021, as follows:

“ESSEX COUNTY LOCAL LAW NO. 1 OF 2021

A local law fixing the 2021 salaries of County officers who are elected or who are appointed for a fixed term.

BE IT ENACTED by the Board of Supervisors of Essex County as follows:

§1. The annual salaries during fiscal year 2021 for the following County officers who are elected or who are appointed for a fixed term shall be as follows:

<u>Position</u>	<u>Salary</u>
Clerk of the Board	\$ 68,893.38
Commissioner of Social Services	\$100,561.00*
*includes \$5,000.00 - Deputy County Manager	
Commissioner of Elections	\$21,353.92
Community Resources Director	\$70,297.75
Coroners	\$4,735.46
County Attorney	\$154,843.75
County Auditor	\$65,240.00
County Clerk	\$79,920.69

County Manager.	\$117,237.42
County Sheriff.	\$96,495.91
County Treasurer.	\$79,213.80
Information Systems Director	\$23,200.78
Office for the Aging Director	\$64,821.00
Personnel Officer	\$68,100.94
Public Defender	\$132,736.96*
*Includes \$2,500 & \$18,677.00 grant funds	
Health Department Director	\$99,064.92
Real Property Tax Services Director	\$75,000.00
Superintendent of Public Works.	\$95,712.12

§2. This local law shall take effect 45 days after adoption hereof; except that in the event a valid petition protesting against this local law is filed with the Clerk within 45 days of such adoption, this local law shall take effect only upon approval by the affirmative vote of a majority of the qualified electors of Essex County.”

This resolution was duly seconded by Supervisor Giordano, and adopted, upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)

**RESOLUTION AUTHORIZING CONTRACT AMENDMENT WITH
JFP ENTERPRISES, IN AN AMOUNT NOT TO EXCEED
\$9,425.00, FOR GENERAL CONSTRUCTION TO EXPAND THE
DISTRICT ATTORNEY'S OFFICE, WITH FUNDS TO COME
FROM DISTRICT ATTORNEY BUDGETED FUNDS**

The following resolution was offered by Supervisor Scozzafava, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED, that the Essex County Board of Supervisors hereby authorizes a contract amendment to the following contract:

- DPW - Contract Amendment with JFP Enterprises bearing Contract No. DPW-21-0004, in an amount not to exceed \$9,425.00, for general construction to expand the District Attorney's office into former storage space at the County Courthouse, including demolition, new walls, relocate doors, paint and carpet tile flooring, with funds to come from District Attorney budgeted funds.

BE IT FURTHER RESOLVED, that the Essex County Board of Supervisors hereby authorizes the above referenced contract amendment; and

BE IT FURTHER RESOLVED, that the County Chairman or County Manager are hereby authorized to execute the same upon the approval of the County Attorney.

This resolution was seconded by Supervisor Hughes, and duly adopted upon a roll-call vote as follows:

AYES: 2821 votes
NOES: 0 votes
ABSENT: 100 votes (McNally, DeLoria)