PERSONNEL & ADMINISTRATION COMMITTEE

Monday, June 15, 2026 - 10:00 AM

Meg Wood, Chairperson
Cathleen Reusser, Vice-Chairperson

Chairman Wood called this Personnel Meeting to order at 10:00 am with the following Supervisors in attendance: Clayton Barber, Matthew Brassard, Chris Clark, Ken Hughes, Mary Lamphear, Tracie McGill, Steve McNally, Clayton Menser, James O'Bryan, Timothy Pierce, Richard Preston, Cathleen Reusser, Matt Stanley, Davina Thurston, Ike Tyler, Joe Pete Wilson and Margaret Wood. Timothy Follos was excused.

Department Heads present: Michael Mascarenas, Dan Manning and Jim Dougan. Judy Garrison was excused.

Deputies present: Dina Garvey and Bill Tansey

WOOD: Good morning, the Personnel and Administration Committee, we welcome Jenn.

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The first item on the agenda was Personnel/Civil Service with Jennifer Mascarenas, reporting as follows:

MASCARENAS, JENN: Good morning, I have my monthly report and the updated vacancy list. We have exactly 64, the same as last month for vacancies. If anybody has any questions on those.

WOOD: Any questions? Any concerns?

MASCARENAS, JENN: And State Civil Services did approve the HELPS Program through June 2028.

WOOD: Great. No questions? Okay, that was quick, thanks Jenn.

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The next item on the agenda was the Clerk of the Board Judy Garrison previously excused and Dina Garvey, Deputy, reporting as follows:

GARVEY: We submitted our monthly report. I am happy to answer any questions if anybody has any.

WOOD: No questions? Any concerns? Thank you as always for what you do for us.

GARVEY: Thank you

HUGHES: I am not the committee, just a statement. I just want to say that I think Mike does a really great job, not just for the County, but for the individual towns when it comes to the business cards or posters or meeting the needs of, you know, I send a lot of non-profit work to the County, and I just think he does yeoman's work in that office and we're fortunate to have him and he does a great job with everything and just the quality that comes out of there for a really fair price is really appreciated in my communities and I am sure all of our communities and the non-profits that we have and it's really great.

THURSTON: Yes

WOOD: And I know I do, too. Across the board, all the county personnel. I can call with the most ridiculous questions. They don't miss a beat, they answer the question, thank you and they say, basically it's our pleasure, it's our job. It's really, really appreciated.

GARVEY: Thank you and I'll pass that along to Mike.

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The next item on the agenda was the County Attorney, Dan Manning, reporting as follows:

MANNING: I have no report, but I am happy to answer any questions you may have.

WOOD: Any questions for Dan?
Okay, we are going to go into an Executive Session.

MASCARENAS: Yes, I would ask for a brief executive session in regard to a personnel issue.

WOOD: Okay, Mr. Tyler, second Mr. Wilson.

THIS COMMITTEE ENTERED INTO EXECUTIVE SESSION AT 10:03

WOOD: Can I have a motion to reenter regular session? Motion by Mr. Tyler, second by Mr. Wilson.

THIS COMMITTEE REENTERED REGULAR SESSION AT 10:16

WOOD: Anybody have anything more to bring before this committee? Hearing nothing, we're adjourned.

AS THERE WAS NO FURTHER DISCUSSION TO COME BEFORE THIS PERSONNEL & ADMINISTRATION COMMITTEE IT WAS ADJOURNED AT 10:16 A.M.

Respectfully submitted,

Dina Garvey, Deputy
Clerk of the Board