PERSONNEL & ADMINISTRATION COMMITTEE

Monday, August 17, 2026 - 10:00 AM

Meg Wood, Chairperson
Cathleen Reusser, Vice-Chairperson

Chairman Wood called this Personnel Meeting to order at 10:00 am with the following Supervisors in attendance: Clayton Barber, Chris Clark, Ken Hughes, Mary Lamphear, Tracie McGill, James O'Bryan, Cathleen Reusser, Matt Stanley, Ike Tyler, Joe Pete Wilson and Margaret Wood. Matthew Brassard, Timothy Follos, Clayton Menser, Timothy Pierce, Richard Preston and Davina Thurston were excused. Steve McNally was absent.

Department Heads present: Judy Garrison, Michael Mascarenas, Jennifer Mascarenas and Jim Dougan. Dan Manning was excused.

WOOD: Good morning, Jenn.

J.MASCARENAS: Good morning. I have my monthly report and the updated vacancy list. If anybody has any questions on those?

WOOD: Anybody anything? How are we looking for budget time?

J.MASCARENAS: I don't really know yet we have not gotten all the information from all the departments yet but so far, really good.

WOOD: Anybody, any remarks?

HUGHES: Hi. I'm not on the committee anymore but how are you settling into the new office?

J. MASCARENAS: We love it. It's amazing to have that new space.

HUGHES: That's good to hear. I had a chance to stop in there last week and I am really impressed with what DPW did down there. The work is really a nice, clean, fresh look and it seemed like good lightening and good spacing and it seems like some good thought was put into it and keeping you in the back corner.

J. MASCARENAS: Yes, it really is. I'm tucked away.

WOOD: Okay anybody else? Any comments, questions? Issues? Okay, thanks Jenn. Judy.

GARRISON: Good morning. I submitted my monthly and I do not have anything in addition to that this month unless anyone has any questions for me?

WOOD: Any questions? Any remarks?

HUGHES: I have a question. What would happen if Mike DaPaoli fell ill or had a certain injury if he was unable to fulfill his responsibility?

GARRISON: That's a good question.

HUGHES: Who would take up the duties because there is still printing responsibilities?

GARRISON: Probably Dina and I would have to step in. We don't have anybody.

HUGHES: I know he does good revenue and he does stuff for each one of our towns, he does a lot of stuff for the county and the departments. I just didn't know if you had a backup or somebody that is trained to do that because photo copying is not difficult but he does specialized stuff like tickets, letterhead and other business cards and things like that.

GARRISON: No, we don't have a backup. It is something to keep in mind though.

REUSSER: Maybe we could get Lori Hall back if we could get her off the golf course.

GARRISON: Yes, Lori. I would love that but I don't know if she would.

REUSSER: Are you looking for a job Mr. Hughes?

HUGHES: No but just it's the redundancy if something happens and I know Mr. Stanley was just saying a lot of it is probably not time sensitive which is great but if it is time sensitive.

GARRISON: It could be yes.

HUGHES: What would we do and who would fill in?

WOOD: Okay anyone else? No, thanks Judy. Dan Manning has been excused. So we don't have anything from him. Do you have anything?

MASCARENAS: I have nothing for this committee.

WOOD: Anybody before we just adjourn? No? Okay, that's it. Adjourned.

As there was no further discussion to come before this Personnel and Administration committee it was adjourned at 10:05 a.m.

Respectfully submitted,

Judith Garrison, Clerk
Board of Supervisors