DPW - COMMITTEE
Monday, July 20, 2026 - 9:30 AM

Clayton Barber, Chairperson
Chris Clark, Vice-Chairperson

Chairman Barber called this DPW Meeting to order at 9:30 am with the following Supervisors in attendance: Clayton Barber, Matthew Brassard, Mary Lamphear, Tracie McGill, Steve McNally, Clayton Menser, James O'Bryan, Timothy Pierce, Richard Preston, Matt Stanley, Davina Thurston, Ike Tyler, Joe Pete Wilson and Margaret Wood. Timothy Follos, Ken Hughes and Cathleen Reusser were excused. Chris Clark was absent.

Department Heads present: Doreen Abrahamsen, Judy Garrison, Roy Holzer, Michael Mascarenas and Jim Dougan.

Also present: Alice Halloran and Renee Clark

BARBER: Will the department of public works come to order. Please stand for the pledge. Mr. Dougan, good morning.

DOUGAN: Good morning everyone. Start with resolutions?

BARBER: Sure.

DOUGAN: My first request is a contract amendment with H&T Engineering Services. It's an amount not to exceed $7,500 that is for construction administration and construction inspection of county route 18 River Road culvert replacement project up in the Town of St. Armand. That's funded by FEMA/budgeted funds.

RESOLUTION AUTHORIZING THE COUNTY CHAIRMAN OR COUNTY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH H&T ENGINEERING SERVICES, PLLC, IN AN AMOUNT NOT TO EXCEED $7,500.00, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES INCLUDING CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION FOR THE COUNTY ROUTE 18 (RIVER ROAD) OVER A TRIBUTARY TO FRANKLIN FALLS CULVERT REPLACEMENT PROJECT LOCATED IN THE TOWN OF ST. ARMAND WITH FUNDS TO COME FROM BUDGETED/FEMA FUNDS. Thurston, Pierce

BARBER: Questions, concerns? All in favor, opposed – carried.

THURSTON: Any idea on a completion date on that Jim?

DOUGAN: We are giving them options to try to meet this year. One of the options is they do it this year or they do it next year in the spring try to save costs even more.

THURSTON: Thank you for that.

BARBER: Any other questions?

DOUGAN: I brought that up. Number two is authorizing a contract amendment with Kubricky Construction in an amount not to exceed $98,828.00 that is for repairing stormwater structures on Old Military Road in North Elba. This would be coming from budgeted funds.

RESOLUTION AUTHORIZING THE COUNTY CHAIRMAN OR COUNTY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH KUBRICKY CONSTRUCTION IN AN AMOUNT NOT TO EXCEED $98,828.00 FOR COUNTY ROUTE 35 (OLD MILITARY ROAD) STORMWATER STRUCTURE REPAIRS, LOCATED IN THE TOWN OF NORTH ELBA, WITH FUNDS TO COME FROM BUDGETED FUNDS. Menser, Preston

BARBER: Questions or concerns? All in favor, opposed – carried.

DOUGAN: Number three is authorizing the issuance of a permit to the Adirondack Sports Council for the use of county roads for the 2026 Adirondack Marathon in and around the Town of Schroon this would happen on Sunday, July 19th.

RESOLUTION AUTHORIZING THE ISSUANCE OF A PERMIT TO THE ADIRONDACK SPORTS COUNCIL FOR THE USE OF THE COUNTY ROADWAYS FOR THE 2026 ADIRONDACK MARATHON AND DISTANCE FESTIVAL. Menser, Pierce

BARBER: Questions or concerns?

STANLEY: Is the date correct because that was yesterday.

WOOD: July 19th was yesterday.

BARBER: Good point.

DOUGAN: I will get that corrected for ways and means. Good catch.

BARBER: So what day would that be on?

DOUGAN: I don't know but will get it for you for ways and means.

WOOD: It would be the last Saturday and Sunday of September.

BARBER: Okay the date will come at ways and means. Any other questions, concerns? All in favor, opposed – carried.

DOUGAN: Number four is requesting authorization for the purchasing agent to go out to bid for the roof top equipment for the public safety building. This has been discussed in facilities committee for quite some time now. Our plan is to purchase the seventeen rooftop units directly then once we have purchased those we will know exactly the pieces of equipment we will then put out to bid for install depending on which manufacturer we get we may fund in details for duct work, connections, setting up those kinds of things so the next steps after we go out to bid will also include going to capital reserve funds for buildings which is how we are funding this project. This is just going out to bid.

BARBER: So, you have an estimated cost of one point, five hundred thousand?

DOUGAN: One point five million.

RESOLUTION AUTHORIZING THE PURCHASING AGENT TO GO OUT TO BID FOR THE REPLACMENT ROOF TOP HVAC UNITS FOR THE PUBLIC SAFETY BUILDING. Stanley, Pierce

STANLEY: I will add to that though, I think that this has been a great topic of conversation at the buildings and facilities meeting because the engineers at the county have really planned this out to make sure that replacement in the future and the operation of those current units now will be much more cost effective for the county so I'm all for this.

BARBER: Any other questions?

MASCARENAS: Yeah, just as a statement more so Mr. Barber if it's okay. In terms of the capital reserve account, this is something we set up a couple of years ago that this board approved and doing so has kept it away from our levy with that being said, when this project is complete we are going to have to reassess that account to be able to push the appropriate amount of dollars back in there so just so everybody is aware it's a good thing that we had the money set aside for a rainy day fund but we need to also keep that account.

PIERCE: How much is in that account right now?

MASCARENAS: It's right around, I don't have the exact number because we put a little bit in it. Right around five million, four point eight somewhere around there.

DOUGAN: We used two years out of it so I think it's about $3.5 but we have put some money back in it a few projects came in under budget so we did put some money back into it.

THURSTON: I just wanted to say thank you for setting up the tour of that building for us a few weeks ago and all the issues with the flat roof have been resolved, correct?

DOUGAN: The flat roof will be a future project soon after the roof tops are replaced.

THURSTON: Okay so you still have some work to do on that flat roof?

DOUGAN: The roof like the roof top units is now 20 years old so, once we replace 17 units on the top of that roof there's going to be all kinds of traffic carts, manpower, equipment so we know we are going to need to replace that so that'll be coming right down the pike soon after.

THURSTON: And you have no idea what the price tag on that will be?

DOUGAN: The original estimate, we can sectionalize that roof some because there is some different elevations but the original estimate for the whole thing was just under $2 million dollars.

THURSTON: It's a big roof.

DOUGAN: It's a big roof. We're installing on some of these roof top units we're installing additional steel underneath because we are adding energy we're recovering to the three units that came with the pods so hopefully we can sectionalize it and spread that cost.

THURSTON: Thank you.

BARBER: Any other questions? All in favor, opposed – carried.

DOUGAN: That was it for resolutions today but I do have three that I would like to bring to ways and means and full board. We are out to bid for Bradford Hill Road Bridge replacement project, those bids are due on July 30th I'd like to – it's a Bridge NY funded project it's 95% state funds and 5% our funds it was coupled together with the Dock Street Bridge in Moriah. The Dock Street Bridge was facing some highway concerns so we had DOT split the project so we could get the Bradford Hill one out to bid and so we did that it happened fairly quickly and so bids are due like I said, July 30th I'd like to bring them to full board.
The next one is Tracy Road/Witherbee Road those are three culverts that are all being replaced at the same time basically it's Culvert NY funded those are areas that were damaged and at least the last three FEMA events that went through there those bids are also due on July 30th so I'd like to bring that to full board again, Culvert NY projects are funded 95% state funds, 5% county funds and the last one is Moss Road the superstructure placement. We've already bid the H piles that were installed. We already bid the pile caps that work is being done with US Fish and Wildlife. US Fish and Wildlife's contractor is tearing out the two twin culverts is there now also, our bid the superstructure materials themselves which we already have received so we are out to bid for the installation of that superstructure those bids are due this Friday and so I'd like to bring that to ways and means. Projects you've heard me talk about for awhile unfortunately the bid dates don't always line up with this particular meeting so I would just like to give you a heads up and once we receive the bid I would be glad to describe it in more detail but I'd like to bring them to those meetings.

BARBER: Okay is there any other questions for Jim? Anything new?

DOUGAN: There's a few pictures of in the report itself of a few things going on of that Moss Road bridge and the work that we've been doing on the directory signage and the former probation building but other than that that's all I have.

BARBER: Okay thank you very much.

DOUGAN: Thank you.

BARBER: Alice and Renee – Soil and Water.

CLARK: Good morning. I'm Renee Clark. I'm representing soil and water for those of you that don't know. My first time. I'm practicing in case Alice can't make it but I can come and give you guys a report.
Soil and Water has been working with local youth programs to do conservation education and we're also preparing for fair outreach.
We have a new program that's for new adapters to do over crops. It's for people who haven't done any cost share with us and they want to try a new program. If you guys know anybody that's interested send them our way.
Alice has been working with Cornell Local Roads. We have the road salt – WQIP it's a grant for road salt and in order to use the grant the highway superintendents will have to take a class on road salt and the other things that we've been doing we've done two tire drives and we have one tire drive left to do for the season and I also wanted to let you guys know that our hydro seeder is down for some repairs. We're trying to get it fixed as soon as possible and get it back out there but it will put us behind a little ways so if you have any projects reach out it might be a month or

so before we can get to it but reach out so we can get you on a list. That's it. Anybody have any questions?

MENSER: It didn't get brought up today but there's a project in the Town of Crown Point for our landfill and the side of the hill is going to be resurfaced shall we say landscaped and we were discussing before the possibility of having it hydroseeded by soil and water?

HALLORAN: Yes, I stopped and looked at it the day I called you so we can definitely do it when it's ready. I don't know if you have a timeline on when you're doing those repairs?

MENSER: It's out to bid right now and it's going to be awarded on the 3rd of August so hopefully a few weeks after that it's in motion.

HALLORAN: Okay keep us in the loop because the sooner we do it after they do the work the better.

MENSER: Right, okay.

PIERCE: When is the next tire drive?

HALLORAN: August 3rd 1:00 – 3:00 in Moriah I believe.

BRASSARD: Yup.

CLARK: We had Town of Chesterfield, North Elba and the last one will be in Moriah.

O'BRYAN: How does it work? What are the rules?

CLARK: We get a trailer and we send our staff there and anybody can bring tires. It's a limit of 10 tires per household and there is a size limit. You can fit truck tires, normal we just can't take like oversized tires.

O'BRYAN: Like a tractor tire or something like that.

CLARK: Correct, yes.

STANLEY: And no rims.

CLARK: We've thought about trying to take oversize tires but nobody has any means to dispose of them.

HALLORAN: It's the same cost everywhere $75 - $100 a tire.

O'BRYAN: What's the date of that again?

CLARK: August 3rd

O'BRYAN: What time?

HALLORAN: One to three at the Moriah highway department.

O'BRYAN: Thank you.

BARBER: I just want to thank you for having one in the Town of Chesterfield. It's unfortunate I know you didn't fill the trailer. They do like to fill the trailers. I've actually worked one this is the third one since I've been there. They stack them in the trailer very nice and neatly they are great, a lot of people like them unfortunately I know our last one was during the week. Didn't we do one on a Saturday before?

HALLORAN: I think we have.

BARBER: Yeah, because I think that's the first time I met you. I don't know if I was even supervisor yet?

HALLORAN: You were campaigning at the tire drive.

BARBER: Yeah I might have been a councilman then. We had no problem filling a trailer the first time and then there was another time we did it and we had a full trailer plus we brought in a small truck and I know you don't like to do that one trailer is usually enough but they are very good and a lot of people take advantage. I had somebody come into my office three days later, when is your tire drive? This past Wednesday or Thursday that you did it. It wasn't advertised.

TYLER: If you want to do it on a Saturday in Chesterfield maybe you can supply the employees and overtime to do that.

BARBER: I believe that was the day I was there was on a Saturday and as I said, I wasn't supervisor I think I was councilmen at that time but I did enjoy the time that was the first day I met Alice.

BRASSARD: I just want to say anybody that plans on bringing stuff to Moriah I would get to Moriah early last year it was probably a quarter mile long line, probably a 45-minute wait so I think typically we fill our trailer pretty quick in Moriah. If any of you that have towns that come make sure to prepare to wait sometimes we fill it and I think a couple years ago had to turn a lot of people away they weren't happy but it is what it is.

HALLORAN: That's why we try to highlight on the flyer or until the truck is full because we fill them fast especially in Moriah.

BARBER: I can say the minute I actually knew they were coming to the Town of Chesterfield I had actually advertised and said it at a meeting previously before and like I said, then I had people come in and complain that it wasn't well advertised. I said, "I don't know what you want me to do?" I said it at the meeting, it's been posted in my office –

MCNALLY: Do we get state reimbursement on this or any kind of reimbursement?

HALLORAN: We don't get reimbursed we just use a certain part of our funding for it.

MCNALLY: In Minerva we contract with who the tire company is this is another one of those benefits the county soil and water, should we be doing this or should we be constantly taking responsibility for our own tires? It's good for people in Moriah but I don't believe anybody in

Minerva wants to take their tires for a 45-minute drive not knowing if they will get rid of them or not?

HALLORAN: But it's free to bring them in Minerva.

MCNALLY: No it's not. A certain amount of tires per year there's a charge for additional.

HALLORAN: Right four per household.

MCNALLY: Also the town pays Hoosick Tires so this is another thing that you look at your tax bill at the county and soil and water, this is another one of those programs where should the towns be responsible for their own tires?

BARBER: And again, if you don't take them where do they end up? Side of the road?

MCNALLY: We take the tires but we pay to get rid of them.

BARBER: True and that's my point is yeah, you pay and you charge for people to bring them to your compact station, correct?

MCNALLY: Correct.

BARBER: So are you always – I'm just saying it's hard to keep track. I know I got Hoosick Tire for awhile and they actually reached out to me, I was happy to have them but now if you don't keep track of which you're charging and what they charge you and it's – I have a difficult time keeping track of – their bills aren't, I must say I'm happy to have Hoosick Tire but their bills are not very consistent.

MCNALLY: You have to account for tires, you have to be there when they pick them up but again is this something the county soil and water should be taking care of?

TYLER: It's just one of the many things the county does, you can pick and choose anything we do and nit pick on what we should and shouldn't do I mean, there are 100 things that we do here if you're going to pick on tires there's 99 other things that we can nitpick about.

MCNALLY: Hazardous waste you do it if there is some kind of reimbursement.

BARBER: Right.

THURSTON: St. Armand does not at their transfer station but there are several local garages around St. Armand and Saranac Lake that accept tires I think they are four or five dollars a tire to get rid of so there's other options for people.

MENSER: Another thing, when you purchase new tires you pay a $4 fee when you purchase the tire, now $5 so they should take the tires that are coming off for free.

BARBER: True but they give you that option, correct? Whether or not you want them to take the tires and it's a $5 charge, it's been $5 for as long as I can remember every time you go to buy new tires, yes they do ask you for $5. Any other questions, concerns? Thank you very much Renee and Alice. Doreen – Transportation.

ABRAHAMSEN: Good morning everyone. You have my report just a couple things I wanted to point out. We do have an upcoming event at he Ticonderoga Summer Social on August 9th and we are doing this in conjunction with the mobility management group that we contracted to the transportation coordinated plan and so they will be with us in Ticonderoga we'll have a bus, schedules, advertising for our bus driver and all that sort of stuff so come down and see.
The RFQ's for the architectural engineering phase of the new facilities came in and were reviewed by myself, Andrew and Jim and there were four responses we decided on which one we felt was best and interviewed them and they are now in the process of putting together a proposal for us once that's complete then I will be bringing that to the board once NYSDOT and our reviewers go through that.
Ironman went on yesterday I have no numbers for you but we normally transport 5,000 or more today I know was very busy the weather brought out a lot more people so apparently was a good day. I'll learn more today how that all went. Any questions?

BARBER: Questions for Doreen? Thank you very much.
So I have a question for this board any other towns when you're hiring for your highway department how are you handling if someone comes see you without a CDL? Are you paying them to go and get the CDL the whole time or how are you handling that?

MENSER: We pay for the training then they have to stay a town employee for either two or three years.

BARBER: You're asking them to stay as employees?

MENSER: Yes for two years.

MASCARENAS: So Mr. Barber you can maybe ask Jenn a little more about this at the personnel meeting but we kind of set that precedent a couple years ago in terms of setting up a program where we bring in individuals, we have a three year contract with them if they leave prior to those three years they have to pay back a prorated amount of what that CDL training costs a lot of times employers are opt to reimburse us directly for that training when somebody leaves but that's an issue with the employee and their new employer. In terms of personnel and civil service which you really want to be careful of is that you're not hiring them at the same rate as a CDL driver so a lot of you only have HEO's in your towns and a lot of you have maybe MEO's it's kind of irrelevant but if the job specification says it requires a CDL you cannot put them in that job and get your payroll certified until you have it. We do have MEO training titles that you could put those individuals in which will be graded at the lower amount and you could turn around and once you get it that CDL gives them that bump so really just check with Jenn before you do any of those things to make sure you're following the proper guidance.

BARBER: Okay.

STANLEY: At the Town of Jay we have a labor rate that we hire CDL's and we do pay for the mileage to go to and from the training. We've worked out every single person who is getting the CDL training has went to Work Source One and have gotten that training through Work Source One. One thing about the MEO and Jenn can definitely make sure I'm correct on this, they need to wait a year before having that CDL before they become an MEO we found that out.

BARBER: Anybody else?

BRASSARD: Like the Town of Jay we have a labor rate in there fortunate I guess for our guys teamsters provide the CDL training for free they go down to the Albany area something like that, take the class, take the training, pass it no cost to the town at all that's with the teamsters and the union.

BARBER: Okay.

MASCARENAS: Matt it sounds like the new BOCES was really interesting in bringing that to Mineville once construction was completed which would be real beneficial to our localities in terms of that problem time if that happens.

BRASSARD: That is correct.

BARBER: Okay is there anything else for this board? We are adjourned.

As there was no further discussion to come before this DPW committee it was adjourned at 10:00 a.m.

Respectfully submitted,

Judith Garrison, Clerk
Board of Supervisors