



ESSEX COUNTY

OFFICE OF THE MANAGER

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Daniel L. Palmer
County Manager

Linda M. Wolf
Purchasing Agent

TO: All Bidders

FROM: Linda Wolf, CPA, Purchasing Agent

DATE: March 21, 2017

SUBJECT: Addendum #1 REPLACEMENT LIGHTING PANELS

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *Replacement Lighting Panels Bid Opening March 31, 2017.*

Please replace the following:

- 1) Instructions to Bidders
- 2) Specifications
- 3) Insurance Requirements – Service Providers
- 4) Proposal

with the attached:

- 1) Instructions to Bidders
- 2) Specifications
- 3) Insurance Requirements – Public Works
- 4) Proposal

Please complete the Certification of Experience and submit with your Proposal.

Please note that the PRC Number for this is: 2017002781. Please contact the Purchasing Office for a copy of the Prevailing Wage Schedule.

END OF ADDENDUM # 1

INSTRUCTIONS TO BIDDERS

Attention of the bidders is particularly called to the requirements as to the conditions of employment to be observed and minimum wage rates under the Contract.

All bids shall be submitted on the bid sheets included in the package, and no other forms shall be accepted.

Essex County reserves the right to reject any and all bids not considered to be in the best interest of Essex County, and to waive any technical or formal defect in the bids which is considered by Essex County to be merely irregular, immaterial, or unsubstantial.

In addition to bid sheets, the bidder shall submit executed non-collusion bid certificates signed by the bidder or one of its officers as required by the General Municipal Law Sec. 103d. The bidder shall also submit an executed certificate of compliance with the Iran Divestment Act signed by the bidder or one of its officers as required by the General Municipal Law Sec. 103g.

A Contract awarded pursuant to this notice shall be subject to the provisions of Sections 103-1, 103-b, 103-d and 103-g of the General Municipal Law.

Essex County affirmatively states that in regard to any contract entered into pursuant to these instructions, without regard to race, color, sex, religion, age, national origin, disability, sexual preference or Vietnam Era veteran status, disadvantaged and minority or women-owned business enterprises will be afforded equal opportunity to submit bids in response hereto.

Addenda will be posted on the Essex County Website, interested vendors are urged to check before submitting their bid.

Each bidder will need to complete, sign, have notarized and return the following documents with their Bid:

- 1) Vendor Responsibility Questionnaire
- 2) Certification of Compliance With Iran Divestment Act
- 3) Non-Collusive Bidding Certification

Payment will be made within 30 days of receipt.

SPECIFICATIONS

It is the intent of this specification to describe replacement Lighting Panels with 24 Inputs and up to 32 Circuits and Load Relays used in the existing Energy Management and Control Systems. The units supplied to this specification shall meet or exceed the following requirements.

1. GENERAL:

Essex County will provide the labor to install the units. The bidder shall program the panels and provide technical support for the installation, checkout and startup of the panels. The installation will occur on a weekend.

The system will be web based and have remote access via smartphone, tablet or PC so scheduling changes may be made.

The bidder shall specify the make and model of the Lighting Panels it proposes to furnish and must submit with the bid proposal a specification sheet describing the units bid including warranty information.

2. SPECIFICATIONS:

Lighting Panels equivalent to: ABL-Lighting Controls & Design

Quantity	Catalog #
4	GR2432 ENC SM NE1
1	GR2432 INT 32NCL DTCMOD DV
1	GR2432 INT 32NCL REMOTE DV
1	GR2432 INT 16NCL DTCMOD DV
1	GR2432 INT 16NCL REMOTE DV
2	GR2400 L2 PC232 115K DV SM NE1
2	UNITY GX2
2	ABL-Sensor Switch – CONTROLS SYSTEM STARTUP

3. MINIMUM QUALIFICATIONS:

The bidder shall be able to provide Technical Support for Lithonia panels.

4. WARRANTY:

Standard Industry Warranty issued by Manufacturer.

EXHIBIT C

INSURANCE REQUIREMENTS – PUBLIC WORKS CONTRACTORS

I. The Contractor and each of its subcontractors shall procure and maintain during the entire term of the contract the following required insurance:

- **Commercial General Liability Insurance**
\$1,000,000 per occurrence / \$2,000,000 aggregate, including coverage for liability assumed by contract, completed operations, explosion, collapse, underground hazard and products liability.
- **Automobile Liability**
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
- **Workers' Compensation**
Statutory Workers' Compensation and Employers' Liability Insurance for all employees.
- **Owners & Contractors Protective Liability Insurance**
\$2,000,000 per occurrence / \$2,000,000 aggregate.
- **Excess/Umbrella Liability Insurance**
\$1,000,000 per occurrence / \$2,000,000 aggregate.

II. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the Contractor hereby agrees to name the County as:

- (a) an additional insured on the Contractor's Commercial General Liability, Automobile Liability and Excess/Umbrella Liability insurance policies, and
- (b) a named insured on the Owners & Contractors Protective Liability Insurance Policy.

III. The policy/policies of insurance furnished by the Contractor shall:

- be from an A.M. Best rated "A" New York State licensed insurer; and
- contain a 30-day notice of cancellation

IV. The Contractor agrees to indemnify the County for any applicable deductibles.

V. Contractor acknowledges that failure to obtain such insurance on behalf of the County constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the County. Prior to commencement of work or use of facilities, the Contractor shall provide to the County proof that such requirements have been met by furnishing certificate(s) of such insurance, and the declarations pages from the policies of such insurance. The failure of the County to object to the contents of the certificate(s) and/or declarations pages, or the absence of same, shall not be deemed a waiver of any and all rights held by the County.

VI. All certificates of insurance will provide 30 days notice to the county of cancellation or non-renewal.

VII. Contractor and subcontractor waives all rights of subrogation against the owner and will have the General Liability, Umbrella Liability Workers' Compensation policies endorsed setting forth this Waiver of Subrogation.

VII. All policies will also contain no exclusions with respect to Section 240 and 241 of the NYS Labor Law.

IX. The County shall be listed as an additional insured on a primary and non-contributory basis.

PROPOSAL

_____ agrees to furnish Lighting Panels to Essex County, as called for in the Specifications.

EQUIPMENT

Quantity	Manufacturer / Model	Amount Each	Total
4			
1			
1			
1			
1			
2			
2			
2			
TOTAL			

LABOR (programming, technical support at installation, checkout & startup)

_____ IN WORDS

_____ IN NUMBERS

Please submit manufacturer warranty information with Proposal.

Bidder: _____

By: _____

Title: _____

Address: _____

Dated: _____

Telephone: _____

Fax: _____

Social Security/Federal ID No: _____

Email: _____

CERTIFICATION OF EXPERIENCE

I, _____ HEREBY CERTIFY THAT (COMPANY _____
_____ HAS PERFORMED THE FOLLOWING WORK WITHING THE LAST
THREE YEARS **UNLESS SPECIFIED DIFFERENTLY IN THE SPECIFICATION:**

NAMES OF BUSINESS: _____ CONTACT NAME: _____

ADDRESS: _____

AMOUNT OF CONTRACT: _____ TELEPHONE NO.: _____

TYPE OF WORK: _____ FAX NO.: _____

NAMES OF BUSINESS: _____ CONTACT NAME: _____

ADDRESS: _____

AMOUNT OF CONTRACT: _____ TELEPHONE NO.: _____

TYPE OF WORK: _____ FAX NO.: _____

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