

**NUTRITION BUILDING ARCHITECTURAL/ENGINEERING SERVICES
RFP**

ADDENDUM NO. 1

January 20, 2017

This Addendum, issued to bid document holders of record, indicates changes to the documents for the *NUTRITION BUILDING ARCHITECTURAL SERVICES RFP* Opening January 25, 2017. All clarifications described herein shall be incorporated into the Contractor's Proposal. This Addendum is part of the Contract Documents. Adjustments required by each item shall be understood to apply to all document references affected by the clarifications described.

Please see below the answers or clarifications to the following questions:

Question #1: Does a municipal sewer line exist nearby because this project will be located near developed land at the Essex County Fair Grounds in Westport?

Answer: Yes, there is municipal sewer infrastructure located on the fairgrounds property.

Question #2: Does a topographical survey exist of this site, or should the proposer provide a topographical survey?

Answer: No survey exists and proposer should include in their proposal.

Question #3: Has all food processing equipment been selected?

Answer: No.

Question #4: Was a Food Service Consultant involved with the design and selection of the equipment, or should food services consultant be provided by the proposer?

Answer: No, food service consultant has been involved to date, if the proposer feels his firm requires a food service consultant then proposer should include one in their cost proposal.

Question #5: The installation of the food processing equipment is usually performed by the supplier providing the equipment. Will the installation of the equipment be part of the general construction or a separate food service equipment contract?

Answer: To be determined during schematic design phase.

Question #6: Have any local permits been addressed such as Zoning, Planning and APA?

Answer: No.

Question #7: Has a budget been established for the building and site development and for the equipment to be installed?

Answer: 1.2 Million.

Question #8: How many full time employees will be working in this building?

Answer: To be discussed during schematic design phase.

Question #9: Should the installation of a general sprinkler system for the building be considered? A separate "Ansul" fire suppression system for the hood over the range and ovens would be required regardless.

Answer: If required by code.

Question #10: With the inclusion of this building into the Fair Grounds will the proposer be required to update Fair Grounds Masterplan?

Answer: No.

Question #11: Are there any minority/women-owned business enterprise (MWBE) requirements for this project?

Answer: Essex County encourages Minority and Women Owned Businesses (M/WBE) to submit proposals and also encourages the use of services-disabled veteran owned small business subcontractors/sub-consultants when possible, however, there are no specific SDVOSB goal percentages for the design portion of this project.

Questions #12: Is there any Service-Disabled Veteran-Owned Small Business (SDVOSB) requirements for this project?

Answer: Essex County encourages Service-disabled veteran owned small business firms (SDVOSB) to submit proposals and also encourages the use of services-disabled veteran owned small business subcontractors/sub-consultants when possible, however there are no specific SDVOSB goal percentages for the design portion of this project.

Question #13: Are there any sustainable design requirements?

Answer: No.

Question #14: Will the successful proposer/bidder have access to the current CAD files of the conceptual design generated by AEDA?

Answer: No.

Question #15: What information, if any does Essex County have in its possession regarding the current site (utilities, etc.) and/or survey (boundary & topographical)?

Answer: Essex County and the Town of Westport will provide the successful proposer information on known utilities in the area during the schematic design phase. Please note: municipal sewer, and municipal water are available at the site. Proposers should include costs for survey in their proposals.

Question #16: What is the construction budget for this project?

Answer: \$1,200,000.

Question #17: Is there a commercial kitchen consultant involved with the current design concept?

Answer: No.

Question #18: What is the purpose of this building? This appears to be a pretty heavy production kitchen. Where is the food going? How often is it used?

Answer: Essex County and the Essex County office for aging operates a senior meals program in which we produce up to 1000 meals per day for delivery to senior meal sites located throughout the 18 towns within the county. The facility is utilized 5 days per week, 52 weeks per year.

Question #19: There is mention in the scope notes of moving 2 existing sheds. Is there power to the buildings that also needs to be relocated?

Answer: Essex County will utilize its forces in relocating the sheds.

Question #20: There is also mention of modification or relocation of campground facilities. What is that all about?

Answer: There is no campground infrastructure within the immediate site of the proposed new building and new building parking / utilities, relocation of campground facilities will be completed by Essex County.

Question #21: Not sure what mechanical equipment they think is going to be ground mounted. Anything ducted doesn't make sense to be set away from the building.

Answer: No question was asked only a statement made.

Question #22: Mechanical room is not big enough to serve as water entrance, mechanical room and electric room.

Answer: No question was asked only a statement made.

Question #23: What is the function of the Wash Area?

Answer: Function of wash area to be discussed during the schematic design phase.

Question #24: The hood looks to be about 25 ft long. That's a lot of make-up air.

Answer: No question was asked only a statement made.

Question #25: How many people are working at any given time?

Answer: The current staff of the Essex County Nutrition program includes 6 staff members that work exclusively within the building and up to 15

drivers that will assist in final food preparation and loading of delivery vans before delivering the food to meal sites.

Question #26: Will the building be sprinklered?

Answer: If the building based upon size and function will require a sprinkler system, then proposer should include costs within their proposal.

End of Addendum # 1