

Addendum #1: 2017 Town of Essex Water Filter Treatment System

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the 2017 Town of Essex Water Filter Treatment System, prior bid due date of August 31, 2017 at 3:30 P.M.

- Acceptance of sealed bids date and Bid Opening date has been changed to 3:30 P.M. on September 11, 2017
- Language in Instructions to Bidders has been revised
- Language on Proposal page has been revised

INSTRUCTIONS TO BIDDERS

Minority and Women-Owned Business Enterprises (M/WBE) businesses are strongly encouraged to participate in this state and/or federal funded project. The Town, the recipient of Environmental Facilities Corporation funds, is an equal opportunity employer.

All bids shall be submitted on the bid sheets included in the package, and no other forms shall be accepted.

The Town reserves the right to reject any and all bids not considered to be in the best interest of the Town, and to waive any technical or formal defect in the bids which is considered by the Town to be merely irregular, immaterial, or unsubstantial.

In addition to bid sheets, the bidder shall submit executed non-collusion bid certificates signed by the bidder or one of its officers as required by the General Municipal Law Sec. 103d. The bidder shall also submit an executed certificate of compliance with the Iran Divestment Act signed by the bidder or one of its officers as required by the General Municipal Law Sec. 103g.

A Contract awarded pursuant to this notice shall be subject to the provisions of Sections 103-1, 103-b, 103-d and 103-g of the General Municipal Law.

The Town affirmatively states that in regard to any contract entered into pursuant to these instructions, without regard to race, color, sex, religion, age, national origin, disability, sexual preference or Vietnam Era veteran status, disadvantaged and minority or women-owned business enterprises will be afforded equal opportunity to submit bids in response hereto.

The term of the bid shall commence upon Notice of award and shall terminate December 31, 2017.

Deleted: The contract shall run from approximately September 1, 2017 – December 31, 2017.

Addenda will be posted on the Essex County Website, interested vendors are urged to check before submitting their bid.

Each bidder will need to complete, sign, have notarized and return the following documents with their Bid:

- 1) Vendor Responsibility Questionnaire
- 2) Certification of Compliance With Iran Divestment Act
- 3) Non-Collusive Bidding Certification

The Town intends to purchase three (3) systems with payment made as follows:

- 20% after approval of submittals and release for manufacturing, less 5% retainage
- Additional 50% (total of 70%) after delivery of treatment units to site, less 5% retainage
- Additional 30% (total of 100%) after completion of treatment unit start-up, less 5% retainage
- Final 5% retainage payment made upon Engineer's receipt and satisfactory acceptance of treatment units

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Deleted: one system initially and payments will be made in equal installments over a four month period. The bid price for the initial system shall include all imputed interest. ¶

If the system meets the Town's needs, two (2) additional systems will be purchased. Payment will be made in a lump sum for the two additional systems.

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Each bidder shall comply with all requirements set forth in the attached document in **Appendix F**, New York State Environmental Facilities Corporation Program Requirements and Bid Packet for Construction Contracts Effective October 1, 2016. The Minority- and Women- Owned Business Enterprises ("MWBE") goals for this contract are 20% (see **Appendix F**) for all contract requirements.

