



ESSEX COUNTY OFFICE OF THE MANAGER

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Daniel L. Palmer
County Manager

Linda M. Wolf
Purchasing Agent

TO: All Bidders
FROM: Linda Wolf, CPA, Purchasing Agent
DATE: November 15, 2022
SUBJECT: Addendum #1 RFP Actuarial Services

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *Actuarial Services* RFP Opening December 7, 2022.

PLEASE note the following updated dates:

- 1) B. Term of Engagement** – The term will cover the fiscal year ending December 31, 2022. The contract will include an option exercisable by the County for actuarial services for the two subsequent fiscal years – 2023 and 2024.
- 2) Scope of Work to be performed** – second paragraph – Available upon request is the GASB 75 Report for the year ending December 31, 2021.

END OF ADDENDUM # 1