



ESSEX COUNTY OFFICE OF THE MANAGER

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932
Telephone (518) 873-3332 · Fax (518) 873-3339

Daniel L. Palmer
County Manager

Linda M. Wolf
Purchasing Agent

TO: All Bidders
FROM: Linda Wolf, CPA, Purchasing Agent
DATE: April 4, 2023
SUBJECT: Addendum #2 RFP ARCHITECTURAL AND/OR ENGINEERING SERVICES

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *Architectural and/or Engineering Services* RFP Opening April 13, 2023.

PLEASE SEE FOLLOWING QUESTIONS & ANSWERS:

QUESTION: Are there any historical reports available for the property that would be relevant to the current project (i.e- architectural assessments, site surveys, environmental, NYSOPRHP reviews, etc.)

ANSWER: Essex County previously completed a topographical survey of the fairgrounds property. An auto-cad version of that survey will provided to the awarded consultant.

QUESTION: Are there any MBE/WBE goals?

ANSWER: No specific MWBE goals, WMBE are highly encouraged.

QUESTION: Is there a project budget?

ANSWER: Yes, ARPH funds are available for this total project. This project falls under range number 5. Funding ranges are as follows:

- 1) Under \$100,000
- 2) \$100,000 - \$500,000
- 3) \$500,000 – \$1,000,000
- 4) \$1,000,000 – \$2,000,000
- 5) \$3,000,000 – \$4,000,000
- 6) \$4,000,000 – \$5,000,000

QUESTION: What is the anticipated construction duration?

ANSWER: Assumed to be 9 months to 1 year.

QUESTION: Under the instructions to proposers, the schedule outlined does not include time for a Design Development phase? Is there a time to be allotted for this phase?

ANSWER: Bidder should include in their qualifications how they intend to meet the proposed schedule.

QUESTION: Is the awarded firm responsible for any local zoning/planning board meetings/approvals or is this project considered exempt as a County project?

ANSWER: Bidder will be responsible for any drawings needed for potential local zoning meetings. Essex County Representatives will attend any meetings and handle presentations.

END OF ADDENDUM # 2