



ESSEX COUNTY

OFFICE OF THE MANAGER

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Michael Mascarenas
County Manager

Linda M. Wolf
Purchasing Agent

TO: All Bidders

FROM: Linda Wolf, CPA, Purchasing Agent

DATE: December 14, 2023

SUBJECT: Addendum #1 PRINT SHOP SUPPLIES

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *Print Shop Supplies Bid Opening December 27, 2023.*

PLEASE NOTE THE FOLLOWING CHANGE ON THE PROPOSAL:

On Page 3 of the PROPOSAL, please change the EST ANNUAL QUANTITY of the **8 1/2 x 11 60# Accent Opaque Digital Text Smooth – White (# 109355)** from 700 cases to **250 cases**.

END OF ADDENDUM # 1