



ESSEX COUNTY OFFICE OF THE MANAGER

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Daniel L. Palmer
County Manager

Linda M. Wolf
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TO: All Bidders

FROM: Linda Wolf, CPA, Purchasing Agent

DATE: April 25, 2024

SUBJECT: Addendum #1 RFP UPDATING THE HAZARD MITIGATION PLAN

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *Updating the Hazard Mitigation Plan* RFP Opening May 1, 2024.

PLEASE SEE FOLLOWING QUESTIONS & ANSWERS:

QUESTION: What is the designated budget for this project?

ANSWER: Under \$50,000.

QUESTION: What are the roles of those who will be evaluating this proposal?

ANSWER: County Emergency Manager, Deputy County Emergency Manager and Purchasing Agent.

QUESTION: Did the County receive a federal grant for this project? If so, what is the federal share dollar amount?

ANSWER: No, the County did not receive a federal grant.

QUESTION: In B Evaluation Criteria Section 1.C. the RFP states "The firm is able to complete the project under the timeline specified in the request for proposal." What is the designated timeline for this project including milestone deliverables such as first draft plan completed?

ANSWER: The first draft shall be submitted by November 1, 2024. The project needs to be completed by June 30, 2025.

END OF ADDENDUM # 1