

## **Become an Election Inspector**

Get involved in your community by becoming an Election Inspector. It's a great way to meet new people and have fun while performing a valuable service to your community and getting paid at the same time. Election Inspectors welcome voters on Election Day as they enter their polling site. They assist voters with every facet of voting and follow defined procedures. It's a rewarding experience and most Inspectors return year after year to serve. We encourage you to become an Essex County Election Inspector!

### **General Qualifications**

To be an Election Inspector, you must be:

- A registered voter in Essex County in either the Democratic or Republican parties
- Able to read and write English
- Work from 11:30AM to 9:30PM on Primary Day
- Work from 5:30AM to 9:30PM on Election Day

### **Duties**

All Election Inspectors are required to:

- Attend a three hour (paid) training class annually
- Set up on election days (hang signs, set out supplies, complete paperwork, etc.)
- Open the voting machine
- Locate voter name in the poll book
- Issue affidavit and emergency ballots when necessary
- Assist voters in any phase of the voting process
- Perform tasks as directed by the Chair Election Inspector

### **Will I be Paid?**

Yes, by your Board of Elections. You will be paid both for your attendance at your training class and also by the hour on election days.

### **How Do I Sign Up?**

Before you officially become an Election Inspector you must be certified by attending a training session. It's easy. Call the Essex County Board of Elections at 518-873-3474 for more information.