

# Essex County Announces

## A vacancy for the position of a Part-Time Mental Health Project Coordinator

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services  
Essex County is an Equal Opportunity Employer

For further information contact  
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE  
Essex County Government Center  
7551 Court Street - P.O. Box 217  
Elizabethtown, New York 12932 Tel: 873-3360  
[www.co.essex.ny.us/jobs.asp](http://www.co.essex.ny.us/jobs.asp)

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**VACANCY: ESSEX COUNTY DEPARTMENT OF MENTAL HEALTH**  
**2020 SALARY: \$21.32/HR (Hired After 2009); \$23.68/HR (Hired Prior to 2009)**

**NOTE: THIS POSITION IS GRANT FUNDED THROUGH 8/31/2024.**

**DISTINGUISHING FEATURES OF THE CLASS:**

This is a professional position involving coordinating and planning with a multitude of organizations across regions' child-servicing system, with a particular emphasis on school systems, pediatricians and other health providers, Public Health nurses, families, and Youth Bureaus, primarily in Essex County. The individual does not provide direct care. The work is performed under the supervision of the Director of Community Mental Health Services and the Mental Health Outreach Coordinator with some leeway allowed for the exercise of independent judgement. The incumbent does related work as followed.

**MINIMUM QUALIFICATIONS: Either:**

- A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Mental Health, Social Work, Alcohol and Substance Abuse studies, Human Services, Public Health, Public Health Education, Community Health or Community Planning; or
- B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree and two (2) years of experience in a related field; or
- C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Addictions or Chemical Abuse Counseling, Mental Health Assistant, Community Health, Health Care Management or Studies of Sciences, Public Health and four (4) years of experience in a related field; or
- D) An equivalent combination of training and experience as defined in A) and B) above.

***LAST DATE TO FILE APPLICATIONS FOR PROVISIONAL APPOINTMENT  
DECEMBER 4<sup>TH</sup>, 2020***

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL.

11/24/2020