



# ESSEX COUNTY OFFICE OF COMMUNITY RESOURCES

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Anna Reynolds  
Director

Rob Wick  
Project Manager

**TO:** All Bidders / Respondents

**FROM:** Rob Wick, PMP Project Mgr

**DATE:** 9/16/2021

**SUBJECT:** Addendum #1 Newcomb Community & Historical Center Center Architectural RFP

1. **Title of Project:** To keep continuity with other prior documents used for this project, the project title to be used henceforth shall be: **NEWCOMB COMMUNITY & HISTORICAL CENTER** .
2. **Period of Performance:** Updated to October 2021 to December 2023
3. **Scope Clarifications:**
  - a. **General Requirements:** Consultant shall plan on involvement in Steering Committee and public meetings; there shall be at least monthly Committee meetings and at design acceptance intervals: 1) draft submission and 2) final approval. Additionally, consultants shall plan on review meetings for the environmental permitting (SEQR, NEPA, etc.) and public informational meetings for project approval.
  - b. **Design:** Consultant shall plan on the inclusion of a commercial kitchen in the facility and all necessary equipment, appliances and appurtenances for a functional facility, aside from specified products which will be provided by the Committee during design development.
  - c. **Bidding Phase:** Consultants shall assume this project to be a multi-prime construction project.
4. **Typo Correction:** On page 13 under "For the Respondent to Provide", there were sections stricken through that should be provided: Technical Proposal and Pricing Proposal Description; **these should be provided ith the proposal.**
5. **Form of Agreement:** Attached are the standard clauses for Town Contracts that will be included in any awarded agreements; an AIA form of agreement will be provided in draft form by the awarded consultant for review and final preparation with the Town. This RFP , all Addenda and the standard clauses will be part of the form of agreement.
6. **Program Compliance Clarification:** MWBE Goals, as noted in Appendix L, is 15% MBE and 15%WBE; additionally, there is a 6% SDVOB requirement. Attached to this Addendum is the MWBE Fact Sheet for additional information on these requirements.
7. **Interested Bidders List:** for partnering / subconsulting opportunities - this has been attached to this Addenda

END OF ADDENDUM # 1

## **8. Answers to respondent questions:**

**a. Q: What is the project budget?**

A: Contracted Professional Services budget is ~\$250,000 and Construction budget is ~ \$800,00.00. The Town will also be conducting in-kind work that is not included in this budget.

**b. Q: Has a site survey been completed?**

A: No. The consultants shall complete this as part of work associated with Schematic Design.

**c. Q: Has the site been tested for hazardous materials?**

A: The proposed site is where the former Town Salt Shed was located, no constituents of concern are noted to be present.

**d. Q: Will the Town assign an RPR / Clerk of the Works during construction?**

A: Per the scope of work in the RFP, consultants are required to provide this service during construction. Note in this portion of the proposal any proposed phasing of construction for clarity.

**e. Q: Can you explain the requirement and scoring for Quality of Vignettes' on page 10?**

A: The quality or examples of consultants' past work, as provided in vignettes, will be evaluated in terms of scale, complexity, quality of work, any experience in public funded, etc.

**f. Q: Will the project require planing & zoning board approvals?**

A: Yes.

**g. Q: Can permitting requirements be clarified?**

A: Based on the nature of the proposal, some requirements may be subject to change; however, current known approvals will be local zoning, DOS (funding program), APA, DOH (kitchen), DEC (bathroom facilities) and DOT (work adjacent to NY-28N).

**TYPHO CORRECTION PAGES TO  
APPEND TO EXISTING RFP**

## **SUBMITTAL REQUIREMENTS CHECKLIST**

### **FORMS FROM RFQ PACKAGE TO RETURN:**

- Submittal Requirements Checklist (*Provide Checklist with Response*)
- \*Appendix C: References (Minimum 4 related projects)
- \*Appendix D: Conflict of Interest Statement & Supporting Documentation
- \*Appendix E: Certification of Authority
  - Aka, Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- \*Appendix F: Vendor Responsibility Questionnaire (if over \$100K in proposed contract value)
- \*Appendix G: W-9 Form
- \*Appendix H: Non-Collusive Bidding Certification
- \*Appendix I: Iran Divestment Act Compliance Form
- \*Appendix K: Deliverables Table with proposed costs
- \*Appendix J: NYS Sexual Harassment Policy Requirements
- \*Appendix L: Draft MWBE Utilization Plan

### **FOR THE RESPONDENT TO PROVIDE:**

- Letter of Interest
- Qualifications Proposal:
  - Description of Firm
  - State License and or Certification
  - Relevant Technical Capacity of Firm
  - Resumes of specific staff identified to work on project
  - Project Management Plan (*Describe your approach in detail*)
  - Demonstrated experience with DBE/MBE/WBE/SDVOB/Section 3 compliance
- Technical Proposal:
  - Schedule Proposal (*Provide in a Gantt Chart format*)
- Pricing Proposal Description (*Also include figures in "Deliverables Table"*)
- \*Evidence of Insurance

\*These documents must be submitted and complete before the Town will review the remainder of the proposal.

# APPENDIX M

## STANDARD TERMS & CONDITIONS

## APPENDIX M.

### Additional Terms and Conditions to Agreement Between The TOWN OF NEWCOMB (“Owner”) and TBA (“Contractor”)

The parties hereto agree that the terms and conditions of this APPENDIX A shall supersede and control over any and all terms and conditions listed in the order of precedence at Article 1.1 at page 2.

1. No application for payment shall be deemed complete or approved by Owner, and no progress payment shall be due from Owner, unless Contractor shall have submitted properly executed Public Improvement Lien Releases and Waivers, in a form satisfactory to Owner, signed by all persons who could claim public improvement lien rights on the project in connection with the work, and acknowledging payment of all work, materials and equipment supplied to the project up to and including the last day covered by the application for payment. Lien releases and Waivers from each individual subcontractor and material supplier must be presented prior to the progress payment being made. Owner reserves the right to request further substantiation from Contractor of such payments, including substantiation that all required payments have been made to fringe benefit trust funds for the benefit of employees of employees of Contractor or subcontractors who have provided services to the project in connection with the work, however, Owner’s failure to require such shall not be deemed a waiver or diminution of Owner’s rights.
2. The application for final payment shall not be deemed completed or approved by Owner, and no payment shall be due from Owner until Contractor shall have submitted the following properly executed documents:
  - (1) A General Release from Contractor in favor of Owner;
  - (2) A Final Release and Waiver of any public improvement lien rights of Contractor;
  - (3) A sworn statement by Contractor, and a form satisfactory to Owner, indicating that all subcontractors, materials suppliers, and fringe benefit trust funds for employees of Contractor and subcontractors on the project encompassed by the work, as well as all workers and persons employed in connection herewith, have been paid in full for all labor and work and materials furnished;
  - (4) An Indemnity Agreement whereby Contractor shall defend and indemnify Owner from any and all claims of every and any kind in nature by third parties, including but not limited to materials suppliers, subcontractors, and employees and workers employed in this project; and
  - (5) Final Lien Releases and Waivers from each individual materials supplier and subcontractor.
3. Neither final payment or any remaining retained percentage shall become due until Contractor submits to Owner:
  - (1) Affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the work for which Owner or Owner’s property might be responsible or encumbered (less amounts held by Owner) have been paid or otherwise satisfied;
  - (2) A certificate evidencing that insurance required by the contract is to remain in full force after final payment is currently in effect and will not be canceled or allowed to expire until at least **thirty (30) days** prior written notice has been given to Owner;
  - (3) A written statement that Contractor knows of no substantial reason that the insurance will not be renewed to cover the period required by the contract;
  - (4) Consent of surety, if any, to final payment; and
  - (5) If required by Owner, other data establishing payment or satisfaction of obligations such as receipts, releases and waivers of liens, claims, security interests or encumbrance arising out of the contract, to the extent and in such form as may be designated by Owner.

#### 4. CLAIMS AND DISPUTES

4.1 Definition. A Claim is a demand or assertion by one of the parties seeking, as a matter of right, adjustment or interpretation of Contract terms, payment of money, extension of time or other relief with respect to the terms of the contract. The term "Claim" also includes other disputes and matters in question between Owner and Contractor arising out of or relating to the Contract. Claims must be made by written notice. The responsibility to substantiate Claims shall rest with the party making the Claim. The written notice of claim must be accompanied by full documentation and proof to substantiate the claim.

4.2 Decision of Owner, its Engineer or Construction Manager. Claims shall be referred initially to Owner, or its Engineer or Construction Manager for action as provided below. A decision by Owner or its Engineer or Construction Manager, shall be required as a condition precedent to litigation of a Claim between Owner and Contractor as to all such matters arising prior to the date final payment is due, regardless of (1) whether such matters relate to the execution and progress of the Work or (2) the extent to which the Work has been completed. The decision by Owner or Construction Manager in response to a Claim shall not be a condition precedent to arbitration or litigation in the event (1) the position of Owner or Construction Manager is vacant, (2) Owner or Construction Manager has not received evidence or has failed to render a decision within agreed time limits, (3) Owner or its Engineer or Construction Manager has failed to take action required under **Section 4.3** within **fifteen (15) days** after the Claim is made, (4) **forty-five (45) days** has passed after the Claim has been referred to Owner or its Engineer or Construction Manager or (5) the Claim relates to a mechanic's lien.

4.3 Time Limits on Claims. Claims by either party must be made within **fifteen (15) days** after occurrence of the event giving rise to such Claim or within **fifteen (15) days** after the claimant first recognizes the condition giving rise to the Claim, whichever is later. Claims must be made by written notice. An additional Claim made after the initial Claim has been implemented by Change Order will not be considered unless submitted in a timely manner.

4.4 Continuing Contract Performance. Pending final resolution of a Claim, unless otherwise agreed in writing Contractor shall proceed diligently with performance of the Contract and Owner shall continue to make payments in accordance with the Contract Documents.

4.5 Waiver of Claims: Final Payment. The making of final payment shall constitute a waiver of Claims by Owner except those arising from:

1. Liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;
2. Failure of the Work to comply with the requirements of the Contract Documents; or
3. Terms of special warranties required by the Contract Documents.

4.6 Claims for Concealed or Unknown Conditions. If conditions are encountered at the site which are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract documents, then notice by the observing party shall be given to the other party promptly before conditions are disturbed and in no event later than **fifteen (15) days** after first observance of the conditions. Owner or its Engineer or Construction Manager will promptly investigate such conditions and, if they differ materially and cause an increase or decrease in Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If Owner or its Engineer or Construction Manager determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, Owner shall so notify Engineer and Contractor in writing, stating the reasons. Claims by either party in opposition to such determination must be made within **fifteen (15) days** after Owner has given notice of the decision. If Owner and Contractor cannot agree on an adjustment in the Contract Sum or Contract Time, the adjustment shall be referred to Owner or its Engineer or Construction Manager for initial determination.

4.7 Claim for Additional Cost. If Contractor wishes to make Claim for an increase in the Contract Sum, written notice as provided herein shall be given before proceeding to execute the Work. If

Contractor believes additional cost is involved for reasons including but not limited to (1) a written interpretation from Owner or its Engineer or Construction Manager, (2) an order by Owner to stop the Work where Contractor was not at fault, (3) a written order for a minor change in the Work issued by Owner or its Engineer or Construction Manager, (4) failure of payment by Owner, (5) termination of the contract by Owner, (6) Owner's suspension or (7) other reasonable grounds, Claim shall be filed and evaluated in accordance with the procedure established herein and under this Section (4) and Section (5) of these Supplementary Conditions.

## 5. RESOLUTION OF CLAIMS AND DISPUTES

5.1 Owner or Construction Manager will review Claims and take one or more of the following preliminary actions within **fifteen (15) days** of receipt of a Claim: (1) request additional supporting data from the claimant, (2) submit a schedule to the parties indicating when Owner or Construction Manager expects to take action, (3) reject the Claim in whole or in part, stating reasons for rejection, (4) recommend approval of the Claim by the other party or (5) suggest a compromise. Owner or Construction Manager may also, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim.

5.2 If a Claim has been resolved, Owner or Construction Manager will prepare or obtain appropriate documentation.

5.3 If a Claim has not been resolved, the party making the Claim shall, within **ten (10) days** after Owner or Construction Manager's preliminary response, take one or more of the following actions: (1) submit additional supporting data requested by Owner or Construction Manager, (2) modify the initial Claim or (3) notify Owner or Construction Manager that the initial Claim stands.

5.4 If a Claim has not been resolved after consideration of the foregoing and of further evidence presented by the parties or requested by Owner or Construction Manager, Owner or Construction Manager will notify the parties in writing that Owner or Construction Manager's decision will be made within **ten (10) days**, which decision shall be final and binding on the parties but subject to arbitration. Upon expiration of such time period, Owner or Construction Manager will render to the parties Owner or Construction Manager's written decision relative to the Claim, including any change in the Contract Sum or Contract Time or both. If there is a surety and there appears to be a possibility of a Contractor's default, Owner or Construction Manager may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

The parties expressly agree that any and all controversies and claims arising out of this contract will not be referred to arbitration but will be referred and brought in a Court of competent jurisdiction within Owner, New York.

6. **DELAYS.** Owner shall not be liable to Contractor or any subcontractors for claims or damages of any nature caused by or rising out of delays. The sole remedy against Owner for delays shall be the allowance of additional time for completion of the Work, the amount of which shall be subject to the claims procedure set forth herein. Except to the extent, if any, expressly prohibited by law, Contractor expressly agrees not to make and hereby waives any claim for damages for delay, including, but not limited to those resulting from increased labor or material costs, directions given or not given by Owner, including scheduling of the work, or an account of any delay, or on account of any delay, obstruction or hindrance for any cause whatsoever by Owner, or its agents or any other Contractor on the project, whether or not foreseeable or anticipated. CONTRACTOR AGREES THAT ITS SOLE RIGHT AND REMEDY THEREFORE SHALL BE AN EXTENSION OF TIME, IF APPROPRIATE. IT IS EMPHASIZED THAT NO MONETARY RECOVERY MAY BE OBTAINED BY CONTRACTOR FOR ANY DELAY AGAINST OWNER, CONSTRUCTION MANAGER, OR ITS ENGINEER OR CONSTRUCTION MANAGER BASED ON ANY REASON AND THAT CONTRACTOR'S SOLE REMEDY, IF APPROPRIATE, IS ADDITIONAL TIME.

7. Subcontractors and their subcontractors are required to defend, indemnify and hold harmless, to the full extent allowed by law, Owner, any Owner or Construction Manager from and against any and all claims, suits, causes of actions, judgments, etc. arising out of or in any way connected with the subcontractor's performance of the work as well as name Owner, Architect and Construction Manager, if any, as an additional insured on its policies of liability insurance. Subcontractors are to furnish to Owner a duly executed Release of Lien for each progress payment as well as the Final Release, Waiver and Discharge of Lien upon payment due under the subcontract from Contractor.



Contractor shall:

- (1) Comply with its obligation as a Trustee under New York Lien Law Article 3-a,
- (2) Upon receipt of each progress payment, and upon final payment, expend the funds received as required by said Article 3-a, and in particular number 71 thereof,
- (3) Upon request by Owner for proof of such compliance,
- (4) Defend, indemnify and hold harmless Owner from any claims, suits, demands or judgments arising out of any failure to so comply.

In addition to the insurance requirements set forth at **ARTICLE 21**, liability insurance shall include all major divisions of coverage and be on comprehensive basis including, but not limited to:

- (1) Premises operations (including X, C & U coverage as applicable),
- (2) Independent Contractors Protective,
- (3) Products and completed operations,
- (4) Personal injury liability with employment exclusion deleted,
- (5) Contractual, including specific provisions for Contractors obligation to indemnify and defend Owner,
- (6) Owned, non-owned and hired motor vehicles,
- (7) Broad formed property damage including completed operations.

#### 8. **PERFORMANCE AND PAYMENT BONDS**

Contractor shall furnish to Owner, in duplicate, and keep enforced during the term of the Contract, Performance Bonds and Payment bonds guaranteeing that Contractor will perform its obligations under the contract and will pay for all labor and materials furnished for the work and the performance of the work. Such Bonds shall be issued on **Form A1A Document A312** and by a surety acceptable to Owner, shall name Owner as obligee and shall be in an amount equal to 100% of the contract sum. Contractor shall deliver the executed, approved bonds to Owner with its signed contract. The Bond shall be obtained from a surety licensed to business in the State of New York and listed in the latest issue of US Treasury Circular 570. The sufficiency of the bonds is subject to the approval of Owner, and Bonds which are deemed insufficient by Owner may be rejected. Bonds will remain in effect for one year after final completion of the project.

#### 9. **INSURANCE REQUIREMENTS (See also ARTICLE 21)**

Contractor and each of its subcontractors shall provide Workers Compensation and Disability Insurance, Commercial General Liability Insurance, Commercial Automobile Insurance, Umbrella/Excess Liability Insurance, Special Protective and Highway Liability Insurance, Contractor's Risk and all other required insurance shall be pursuant to those requirements set forth in the New York State Department of Transportation Standard Specifications (USC) dated May 1, 2016, more particularly at pages 140-146.

In addition to the above, the insurance shall list the Owner as an additional insured on a primary and non-contributory basis and certificate holder. All policies will also contain no exclusions with respect to Section 240 and 241 of the NYS Labor Law, Contractor and subcontractors waive all rights of subrogation against Owner and will have the General Liability, Umbrella Liability and Workers Compensation Policies endorsed setting forth this waiver of subrogation. Contractor agrees to indemnify Owner from all applicable deductibles.

#### 10. **COMPLIANCE WITH ADDITIONAL MUNICIPAL, STATE OR FEDERAL REQUIREMENTS AND FUNDING REQUIREMENTS**

Contractor agrees to comply with any and all rules, regulations, procedures, laws, statutes and requirements required of any funding agency funding any portion of this project, as well as any municipal, state or federal agency having jurisdiction or control of this project. It shall be the responsibility of both Owner and the Contractor to make themselves aware of these requirements prior to beginning work.

It is recognized that this project is funded by **NYS Dept of State Local Waterfront Revitalization Program (LWRP)**

**grant** and Contractor agrees to comply with any and all terms, conditions and requirements of the grant and Contractor acknowledges that is permitting the same.

**11. DEFENSE & INDEMNIFICATION**

The Contractor shall defend, indemnify and hold harmless the Owner to the fullest extent allowed by law, and notwithstanding any insurance requirements, from and against any and all liability, losses, claims, actions, demands, damages, expenses, suits, judgments, orders, causes of action and claims, including but not limited to attorney's fees, legal costs, and all other costs of defense, by reason of any liability whatsoever imposed by law or otherwise upon the Owner for damages to person, property or of any other kind in nature, including but not limited to those for bodily injury, property damage, death arising out of or in connection with its officers, employees, agents, contractors, sub-contractors, guests or invitees negligence or its/their performance or failure to perform this agreement.

**12. OWNER'S RIGHT TO SET-OFF**

The Owner shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the Owner's option to withhold for the purposes of set-off any moneys due to the Contractor under this agreement up to any amounts due and owing to the Owner with regard to this contract, any other contract with any Owner department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the Owner for any other reason, including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The Owner shall exercise its set-off rights in accordance with normal Owner practices, including, in cases of set-off pursuant to an audit, the acceptance of such audit by the Owner's Board or its designated representative.

**MWBE AND SDVOB  
ADDITIONAL GUIDANCE**

# MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES (MWBE) PROGRAM AT THE DEPARTMENT OF STATE (DOS)

## Overview

**Article 15-A of the NYS Executive law** was enacted on July 19, 1988, to promote equality of economic opportunities for MWBEs and to eliminate barriers to their participation in state contracting.

DOS aspires to meet our agency-wide MWBE goal of **30%** utilization.

The MWBE requirement applies to Contracts, including Grants, with value over:

- \$25,000 for commodities and services
- \$100,000 for construction

DOS participates in the statewide requirement to provide procurement opportunities for MWBEs. The Bureau of Fiscal Management administers the Department's **MWBE Program**.

## How does it apply to you?

- Under **5 NYCRR §142.8**, DOS contractors are required to make “**good faith efforts (GFE)**” to provide meaningful participation to MWBEs as subcontractors or suppliers in the performance of their contracts.
- The contract's specific MWBE goals can be identified in the **RFA** and/or the **budget page** in applicable contracts.
- Goals apply to qualified (subbed out/procured) budget lines of all applicable contracts
- Contractors should set up an account in the New York State Contract System (<https://ny.newnycontracts.com>) for submitting utilization plans and reports. **\*100% federally funded contracts are not required to use the system.**



### Your Responsibilities Under Article 15-A

**1**

Within ten days of receipt of the award notification from DOS, submit:

- **Form A** - MWBE/EEO Policy Statement
- **Form B** - Staffing Plan (if contract > \$250,000)
- **Form D** - MWBE Utilization Plan **OR**
- **Form D-1** - MWBE Certification Letter

Forms are available at: [www.dos.ny.funding/mwbe](http://www.dos.ny.funding/mwbe)

**2**

Throughout the contract term:

- Report payments to MWBE subcontractors as soon as those payments are made, through the system **OR** submit Form F - Quarterly MWBE Utilization
- Submit Form C - Workforce Utilization.
- Communicate with your contract's Program Manager through the system.



## How to meet the MWBE goals?

### The number of certified MWBE vendors keeps growing!

Find **eligible businesses** through the NYS MWBE Directory located at:

<https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

Only the use of **New York State-certified MWBEs** will count towards meeting NYS contract goals.

A **Waiver Request** can be submitted if there are no opportunities for MWBE participation, or to demonstrate the Good Faith Efforts to meet the goals. **Contact your contract program manager for assistance!**

For additional information about the MWBE Program, contact:

The Empire State Development's Division of Minority and Women-owned Business Enterprises at **(212) 803-2414**

Website: <https://ny.newnycontracts.com>

For certification: <https://esd.ny.gov/mwbe-new-certification>



For questions or assistance with achieving and reporting MWBE utilization, Contact the Bureau of Fiscal Management at **518-474-2754** or [dos.sm.mwbe@dos.ny.gov](mailto:dos.sm.mwbe@dos.ny.gov)

# SERVICE DISABLED VETERAN-OWNED BUSINESS ENTERPRISES (SDVOB) PROGRAM AT THE DEPARTMENT OF STATE (DOS)

## Overview

Article 17-B of the Executive Law, enacted on **May 12, 2014**, recognizes veteran's service to and sacrifice for our nation. It is New York State's policy to promote and encourage the continuing economic development of service disabled veteran-owned businesses, and allows eligible business owners to become certified as a New York State Service Disabled Veteran-Owned Business (SDVOB), in order to increase their participation in New York State's contracting opportunities.



New York State has established a statewide SDVOB goal of **6%**, to improve contracting opportunities for SDVOB certified vendors.

DOS participates in the statewide requirement to provide procurement opportunities for SDVOB.

The **Bureau of Fiscal Management** administers the Department's **SDVOB Program**.

Did you know???

Utilizing SDVOB vendors in your contracts will support NYS' efforts to improve the businesses owned by those who served our nation, create more private sector jobs, and maximize economic activity, to the mutual benefit of the communities

## How does it apply to you?

DOS grantees and contractors are requested to make every effort, to the maximum extent possible, to:

- ◆ **Engage** certified SDVOBs in the purchasing of commodities, services and technology, in the performance of their DOS contracts, and
- ◆ **Report** any SDVOB vendor utilization achieved.

## How to achieve SDVOB Utilization

Find **eligible businesses** at the NY State SDVOB Directory located at: <https://online.ogs.ny.gov/SDVOB/search>. **Only the use of New York State-certified SDVOBs** will give you credit for SDVOB utilization.

**New certified SDVOB vendors are frequently being added to the Directory!**

### SDVOB vendors are available in the following categories:

- **Commodities**
- **Construction**
- **Construction Professional Services**
- **Financial Services**
- **Consulting & Other Services (Business, Management, Administrative, IT, Media, Transportation, Equipment, Miscellaneous)**

SDVOB utilization can be as **subcontractors, suppliers, or other contracting roles.**

## Need Help?

The Office of General Services' **Division of Service-Disabled Veterans' Business Development** administers the NYS SDVOB Program :

Phone: **518-474-2015**

Email: [VeteransDevelopment@ogs.ny.gov](mailto:VeteransDevelopment@ogs.ny.gov)

For Certification: <https://ogs.ny.gov/Veterans/>

For questions or assistance with achieving and reporting SDVOB utilization, Contact the Bureau of Fiscal Management **518-474-2754** or [dos.sm.sdvoeb@dos.ny.gov](mailto:dos.sm.sdvoeb@dos.ny.gov)



**Department of State**

**PLAN HOLDERS / INTERESTED PARTIES AS OF:  
9/16/2021**

New York State Contract Reporter Interested Bidders List : NEWCOMB COMMUNITY & HISTORICAL CENTER (EFF: 9/16/2021)

First Name	Last Name	Company	Address 1	Address 2	City	State	Zip	Phone	Fax	Email
Aaron	Schwarz	Plan A	108 E 16th Street	5th Floor	New York	NY	10003	646-481-0460		aaron@planAnyc.com
Aaron	Wilson	Lacey Thaler Reilly Wilson	79 N. Pearl Street	4th FL	ALBANY	NY	12207	518-375-3350		awilson@ltrw-arch.com
Abnoy	Bodoy	Shakoy Co.	Columbia, Missouri		Columbus	NY	90001	546-556-5598		amawabnoy13@gmail.com
Adam	Frampton	Only If Architecture PLLC	1270 Fulton Street	Third Floor	Brooklyn	NY	11216	212-216-0999		info@only-if.com
Allen	Rossignol	Edge Architecture, PLLC	277 Alexander St	Ste 407	Rochester	NY	14607	585-461-3580		allen@edge-architecture.com
Amber	Crawford	Lu Engineers	339 East Avenue, Suite 200		Rochester	NY	14604	585-385-7417		acrawford@luengineers.com
Andrew	Miller	Stephen Yablou Architecture	306 West 38th St	Suite 306	New York	NY	10018	212-868-1665		amiller@syarchitects.com
Andrew	Weigand	Gluckman Tang Architects	250 Hudson Street		New York	NY	10013	212-929-0100		aweigand@gluckmantang.com
Angela	Estevez	Architecture Research Office	170 Varick Street	7th Floor	New York	NY	10013	212-675-1870		aro@aro.net
Angie	Mickel	The LA Group Landscape Architecture and Engineering, PC	40 Long Alley		Saratoga Springs	NY	12866	518-587-8100	518-587-0180	amickel@thelagroup.com
Arlita	McNamee	Architectural Resources	505 Franklin St		Buffalo	NY	14202	716-883-5566		amcnamee@archres.com
Beth	Curran	Labella Associates	300 State St	Suite 201	Rochester	NY	14614	585-454-6110		bcurran@labellapac.com
Bid	Desk	Rfx Analyst	34231 Camino Capistrano	Suite 207	Dana Point	CA	92624	302-244-5650	302-244-5653	rfd@rfyanalyst.com
bliding	rossa	abtdt	jsahdkd nbhj	vzadf fg	ny	NY	10006	250-555-0199	250-555-0199	kirti.s.tendersinfo.com
Brenda	Farmer	CPL	3011 Sutton Gate Drive	Suite 130	Suwanee	GA	30024	678-318-1234		bfarmer@cptteam.com
Brian	Cieslinski	SEI Design Group	224 Mill Street		Rochester	NY	14614	585-442-7010		bec@seidesigngroup.com
Brian	Falconer	Severud Associates Consulting Engineers PC	469 Seventh Avenue		New York	NY	10018	212-986-3700	212-687-6467	bfaconer@severud.com
Cameron	Wattles	Thew Associates	135 Old Cove Road	Suite 210	Liverpool	NY	13090	315-244-2151		cwattles@thewassociates.com
Carrie	Villani	LERA Consulting Structural Engineers	40 Wall Street, 23rd Fl		New York	NY	10005	212-750-9000		carrie.villani@lera.com
Charles	Higgerson	C W Higgerson, Architect	102 Eastwood Ave		Utica	NY	13501	518-626-1003	315-790-5233	thehiggs102@gmail.com
Chenoa	Kucera	Razak Associates Architecture, Engineering & Land Surveying, PLLC	2060 Fairport Nine Mile Point Road	Suite 300	Penfield	NY	14526	585-388-6710	585-388-6712	chenoa.kucera@razak.net
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