

**REVISED**

# Essex County Announces

## An Anticipated Vacancy for Public Works Buildings and Grounds Supervisor

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services  
Essex County is an Equal Opportunity Employer

For further information contact and applications  
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE  
Essex County Government Center  
7551 Court Street - P.O. Box 217  
Elizabethtown, New York 12932 Tel: 873-3360  
[www.co.essex.ny.us/jobs.asp](http://www.co.essex.ny.us/jobs.asp)

**BASE SALARY:** \$26.74/HR (Hired before 2009); \$24.06/HR (Hired after 2009)

**VACANCY:** Essex County Department of Public Works

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for overseeing the efficient maintenance and operation of a variety of buildings, grounds and equipment. An employee in this class supervises and participates in work of a general mechanical nature which may include masonry, carpentry, painting, plumbing, heating or electrical maintenance and repair. Additionally, an incumbent oversees and may participate in grounds maintenance functions. The work is supervised by the Superintendent of Public Works, with considerable latitude given for the exercise of independent judgment in planning and carrying out the details of the work. Supervision is exercised over the work of custodial, maintenance and grounds keeping employees. The incumbent does related work as required.

*Note: In compliance with OSHA, this position has a potential risk of exposure to blood borne pathogens (blood/body fluids).*

**MINIMUM QUALIFICATIONS:**

Four years of satisfactory experience in building maintenance activities and graduation from high school or possession of an equivalency diploma; or an equivalent combination of training and experience.

**LAST DATE TO SUBMIT APPLICATIONS FOR PROVISIONAL APPOINTMENT IS  
MAY 11<sup>TH</sup>, 2020**

**PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO DRUG AND ALCOHOL SCREENING/TESTING, PRE-EMPLOYMENT PHYSICAL, AND ADDITIONALLY MAY BE REQUIRED TO SUBMIT TO A FINGERPRINT BACKGROUND CHECK DEPENDING UPON SPECIFIC REQUIREMENTS OF THE POSITION. QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION.**

04/23/2020