

Essex County Announces

A vacancy for the position of SR. AGING SERVICES AIDE

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services
Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
<https://www.co.essex.ny.us/jobs.asp>

VACANCY: ESSEX COUNTY OFFICE FOR THE AGING

BASE SALARY: \$19.64/HR (Hired PRIOR to 2009); \$17.68/HR (Hired AFTER 2009)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility to provide support to technical and professional staff in carrying out a variety of activities in the aging program. The position involves both office and field assignments in working with both Aging Services Aides and volunteers in a variety of settings. The work is performed under general supervision of the Director, Office for the Aging or Aging Services Coordinator with leeway allowed for the exercise of limited independent judgment in carrying out details of the work. Supervision is exercised over the work of volunteers and Aging Services Aides. The incumbent does related work as required.

Note: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of an equivalency diploma and one year of experience in providing private or public agency social services to older persons or in a community agency involving delivery of human services to clients in various age groups; or
- (b) Three years of experience as described by the limits of (a); or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

***LAST DATE TO FILE FOR PROVISIONAL APPOINTMENT IS
NOVEMBER 6TH, 2020***

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO DRUG AND ALCOHOL SCREENING/TESTING, A PRE-EMPLOYMENT PHYSICAL, AND ADDITIONALLY MAY BE REQUIRED TO SUBMIT TO A FINGERPRINT BACKGROUND CHECK DEPENDING UPON SPECIFIC REQUIREMENTS OF THE POSITION.

10/27/2020