

# Essex County Announces

## An Anticipated Vacancy for a Supportive Care Manager

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services  
Essex County is an Equal Opportunity Employer

For further information contact and applications  
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE  
Essex County Government Center  
7551 Court Street - P.O. Box 217  
Elizabethtown, New York 12932 Tel: 873-3360  
<https://www.co.essex.ny.us/jobs.asp>

**VACANCY:** Essex County Department of Mental Health

**SALARY:** \$23.61/HR.

**\*\*Employees hired PRIOR to 2009, contact the Personnel Office for rate of pay\*\***

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for providing care coordination services for individuals and/or their families, including children, to assist them with their economic, medical, emotional, social, and environmental difficulties. Work is performed under the close supervision of a Supervising Caseworker, with in-service training provided through the agency. A Supportive Care Manager, in consultation with the supervising worker formulates and carries out plans to meet the individual problems of the cases assigned. The incumbent does related work as required.

**Note:** In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

**MINIMUM QUALIFICATIONS:**

- a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in a Mental Health related field with a major concentration in social work, psychology, nursing, rehabilitation, education, occupational therapy, counseling, community mental health, child and family studies, sociology, or other such human services fields; **or**
- b) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree and two (2) years of experience delivering care management services in a medical or behavioral health setting;
- c) An equivalent combination of training and experience as defined in a) and b).

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:**

Candidates must have a valid New York State Drivers License

**LAST DATE TO SUBMIT AN APPLICATION FOR PROVISIONAL APPOINTMENT IS  
JUNE 14<sup>th</sup>, 2022**

**QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL.**