

Essex County Announces

A vacancy for the position of Tax Map Technician

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services
Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
www.co.essex.ny.us/jobs.asp

VACANCY: ESSEX COUNTY DEPARTMENT OF REAL PROPERTY
SALARY: \$19.50/HR (Hired After 2009); \$21.67/HR (Hired Prior to 2009)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the plotting and mapping of changes updating real property tax maps. Duties are performed under the general supervision of the Director of Real Property Tax Services in accordance with established procedures and practices and require a high degree of accuracy. A Tax Map Technician does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited of New York State registered college or university with an Associate's degree in construction or civil technology; OR
- (b) Graduation from a regionally accredited or New York State registered college or institute with a diploma in architectural drawing or drafting and one (1) year of experience preparing civil engineering plans or layouts; OR
- (c) Two (2) years of experience as described in (b).

***LAST DATE TO SUMBIT APPLICATIONS FOR PROVISIONAL APPOINMENT IS
APRIL 20th, 2020***

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL.

04/09/2020