



ESSEX COUNTY OFFICE OF COMMUNITY RESOURCES

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Anna Reynolds
Director

Rob Wick
Project Manager

TO: All Bidders
FROM: Rob Wick, PMP Project Manager
DATE: August 2 , 2020
SUBJECT: Addendum #1 Willsboro Water System P R RFP

- 1. Clarification: The scope associated with the Bay Lane Map, Plan & Report has been removed from this RFP's scope.**
- 2. Answers to questions posed via emails:**
 - Q: Are any opportunities being offered for a site visit to review the Town's existing water system facilities in person?**
A: Yes. You may directly contact the Water System Operator at Watersewer@townofwillsborony.gov for requesting site visits.
 - Q: What are the anticipated limits for the survey work needed?**
A: Survey/Mapping activities, beyond the scope of the entire Water System GIS work, should be limited to the areas determined to require repairs/replacements to minimize the area of survey/mapping to be included in the Report.
 - Q: Does the County have any existing GIS data for the Town infrastructure?**
A: The only GIS data the County has is the district of the water system relative to the parcels served/billed.
 - Q: Can it be assumed that the Town will be pursuing grant funding under the WIAA grant, therefore an MWBE goal of 26% will be applicable for this work if over \$25k?**
A: Yes, that is a correct assumption.
 - Q: Can you tell me the total number of distribution system main line valves in the system? Number of Hydrants?**
A: The Town's Water Operator can provide this information.
 - Q: Does the Town have an asset management plan?**
A: Not at this time, and this is not included in the RFP scope of work.
 - Q: When referring to complete evaluation of the water system, does this include storage tanks?**
A: Yes, Eval of the Water Storage Tank is included in the scope of work.