

Essex County Fairgrounds Task Force

Fairgrounds FAQ:

- 1) How do I gain access?
Answer: At the time of signing the rental contract, please specify what gate(s) you need open, the date(s) and time(s) and the Essex County Department of Public Works will make it available.
- 2) What do I do when we are done?
Answer: The building/facility and/or grounds are to be left in “rentable condition,” in other words, clean and presentable with garbage removed. Renters are responsible to remove all of their own garbage. Cleaning and security deposit to be determined by Board
- 3) Are bathrooms available?
Answer: One set of the nearest bathrooms is made available unless you are renting the whole fairgrounds and then all restrooms will be made available. Cleaning and stocking of the bathrooms is at your expense.
- 4) Will someone be there in case we have questions or problems?
Answer: No one will be at your event, but in case of emergencies, please call: 911. For non-emergencies during your event, you can obtain a contact number in the week before your event by contacting the Essex County Community Resources Office at (518) 873-3687.
- 5) Are we allowed to bring in beer or wine?
Answer: Alcohol is only allowed if provided by a caterer, brewery, or winery with an off-premise license and any other New York State required permits.
- 6) Is there hot water available for kitchen clean-up?
Answer: Hot water is available in bathroom facilities only.
- 7) Will the lights come on automatically in Floral Hall?
Answer: No, if lighting is needed it will be necessary to contact Essex County Department of Public Works for instructions.
- 8) Does Floral Hall have tables and chairs we can use?
Answer: You should plan on bringing your own tables and chairs.

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- 9) Is there any heat in any of the buildings?
Answer: None of the Fairgrounds buildings are heated. Anyone bringing external heat units with them, must have them pre-approved by Essex County DPW.
- 10) Is there Wi-Fi service and audio-visual equipment available?
Answer: There is no Wi-Fi service or audio-visual equipment at the Fairgrounds at this time.
- 11) Who do I make the check out to?
Answer: The check should be made payable at least 3 weeks prior to the event to: Essex County Treasurer. Please mail the payment to:
Essex County Community Resources, PO Box 217, Elizabethtown, NY 12932
Be sure to include a copy of your insurance certification if you have not already provided it to the Essex County Attorney's Office.
- 12) We want to fill water bottles from the outdoor spigots, where are they are located?
Answer: See the map that follows.
- 13) Where do we park?
Answer: Parking is normally in the infield area of the track. If you are renting the track you will need to consider where people are going to safely park.
- 14) How do I turn the lights on at the arena?
Answer: if lighting is needed it will be necessary to contact Essex County Department of Public Works for instructions.
- 15) How do I use the loudspeaker system at the arena?
Answer: The loudspeaker system belongs to the Agricultural Society and is not rented out.
- 16) Do we have to provide our own animal bedding?
Answer: Yes and all stalls must be cleaned after the event.
- 17) What kind of health certifications are required for participants' horses?
Answer: Coggins and rabies.